

INTERGOVERNMENTAL AGREEMENT FOR THE USE OF
LINCOLN-WAY NORTH HIGH SCHOOL FACILITIES BY
THE FRANKFORT SQUARE PARK DISTRICT

THIS AGREEMENT is between the BOARD OF EDUCATION OF LINCOLN- WAY HIGH SCHOOL DISTRICT 210, Will County, Illinois ("School District") and the BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT, Will County, Illinois ("Park District"), in the exercise of their intergovernmental cooperation powers under the Illinois Constitution and the Illinois Governmental Cooperation Act and of their respective authorities under School Code and Park District Code, respectfully. Both parties have approved this Agreement and adopted it in the manner required by law.

WHEREAS, the Park District seeks the use of the Lincoln-Way North High School Campus, including the following primary locations, but not limited to the: Field House and outdoor athletic fields and tennis courts and other indoor opportunities not listed, but mutually agreed upon including, but not limited to the Fitness Center/Weight Room, Dance Studio, Wrestling Room, Gymnasium and classrooms ("Facilities"), for the educational, recreational and social purposes for the residents of the Park District and the Lincoln-Way High School community;

WHEREAS, the School District has determined that said Facilities will not be needed by the School District for school purposes at the times the facilities are to be made available to the Park District under this Agreement;

WHEREAS, the parties deem it to be in their respective best interests, and in the best interests of the youth and residents of the School District and of the Park District, to enter into an agreement concerning the use and maintenance of said Facilities;

WHEREAS, the Park District assesses no charges or minimal charges determined to equal supervisory costs of scheduled activities. Annually, any minimal surplus reflected in charges is offset by Park District maintenance costs related to turf management, campus landscape, or invested in improvements that benefit School District and Park District residents;

WHEREAS, the Park District schedules school usage based on Attachment A, Indoor Facility Usage Form and Outdoor Field Usage Form per Attachment B, ensuring maximum access to School District facilities, based on School District residency;

WHEREAS, the program opportunities enabled through School District and Park District cooperation provide access and programming to residents who may have otherwise had no usage or limited usage of the opportunities available at the Lincoln-Way North campus;

WHEREAS the Park District has enabled the maximum use of the Facilities to the benefit of Park District and School District residents for specific programming, i.e. “Frankfort Square Park District Activities at North,” Field House, gymnasium, fitness center, weight room, dance studio, wrestling room, open gym, Meeting Rooms for special events and community meetings, school space for general programming, and Park District and community athletic events, practices, and games, as described and included as Attachments A and B furthering the mission of both the Park District and School District;

WHEREAS, the Park District provides year-round no fee or low fee usage of the fitness center, weight room, gymnasium, Field House, and other school space for the emotional and physical well being of School District and Park District residents;

WHEREAS, the School District meeting rooms provide a gathering space for social, educational, informative, and interactive community venues for the needs of School District and Park District;

WHEREAS, the availability of outdoor athletic fields and indoor training and competition areas provides exceptional opportunities to promote health and wellness, and furthers the mission of both the School District and Park District;

WHEREAS, the School District mission, “The Lincoln-Way Community High Schools are committed to providing the experiences and opportunities necessary to maximize the academic and social growth of all students,” and the Park District mission, “It is the mission of the Frankfort Square Park District to provide

accessible, non-discriminatory, recreational services, facilities, and open space in an environmentally conscious, fiscally responsible manner,” are best fulfilled by the valued cooperation summarized within this Agreement;

WHEREAS, the parties deem it to be in their respective best interests, and in the best interests of the youth and residents of the School District and of the Park District to enter into an agreement concerning the use and maintenance of the Facilities;

WHEREAS, Article VII, Section 10, of the 1970 State of Illinois Constitution authorizes units of local government, such as the School District and the Park District to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance;

WHEREAS, Section 3 of the Illinois Intergovernmental Cooperation Act (5 ILCS 220/3) provides that any powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government where not prohibited by law;

WHEREAS, Section 5 of the Illinois Intergovernmental Cooperation Act (5 ILCS 22 0/5) further provides that any one or more units of local government may contract to perform any governmental service, activity or undertaking which any unit of local government entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract;

WHEREAS, the School District has been granted the control and supervision of school grounds and the authority under Section 10-22.10 of the Illinois School Code (105 ILCS 5/10-22.10) to grant the use of school grounds, under such provisions and control as they may see fit to impose and for the conducting of recreational, social and civic activities in the school building or on the school grounds or both; and

WHEREAS, the Park District and School District, in 2013, entered into a certain “Intergovernmental Agreement for the Use of Lincoln-Way High School Facilities (Frankfort Square Park District)” (“2013 Agreement”) that is scheduled to remain in effect until June 30, 2037 unless terminated prior to that date;

WHEREAS, since the time at which the 2013 Agreement was approved, circumstances have changed, including the closing of Lincoln-Way North High School as a student educational attendance center;

WHEREAS, said changes in circumstances have caused the School District and Park District to discuss entering into a new agreement under which Park District use of the Lincoln-Way High School facilities are described and the responsibilities of the Parties are redefined;

WHEREAS, the parties hereto have determined that it is in their respective best interests to enter into this Agreement, which shall replace and supersede the 2013 Agreement, to secure to each the benefits of enhanced recreational facilities for the residents of the Park District and the students of the School District;

WHEREAS, cooperative efforts mutually benefitting both organizations are ongoing, ever expanding the length of the agreement, reflecting the continuing commitment to our community.

NOW, THEREFORE, in consideration for the foregoing recitals, and the mutual covenants and promises contained below, the sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

SECTION ONE: SCHEDULING FACILITIES USES

1.1 Subject to the conditions set forth herein, the School District shall make the Facilities available for use by the Park District during times when there are no conflicting school-sponsored activities.

1.2 The Superintendent of the School District or the Superintendent's designee and the Executive Director of the Park District or the Executive Director's designee shall jointly establish schedules of the areas, days, and hours of use of each of the Facilities and of the activities to be conducted at the Facilities by the Park District in a manner and to an extent consistent with this Agreement. This shall be done through planning on an annual basis to facilitate the public recreational programs of the Park District. The Superintendent and the Executive Director or their designees shall meet and confer as necessary to establish and adjust such schedules.

1.3 School District activities shall have priority over Park District activities in both the scheduling of use of the Facilities and in the actual use where circumstances unforeseen at the time of scheduling require School District use of the Facilities.

1.4 Park District activities shall have priority over the other activities not sponsored by the School District except for the activities of the other park districts (or school districts) which have entered into

similar agreements with the School District for use of any of the Facilities. Among the Park District and such other districts, priority in scheduling may be given based upon size of program, availability of other facilities, and time of request.

1.5 The School District shall notify the Park District immediately upon first learning of circumstances which require scheduling changes and shall take reasonable steps to avoid conflicts, and shall attempt to provide alternative times or locations where necessary.

1.6 The Park District shall immediately notify the School District of cancellations or the need to modify schedules of Park District activities in any of the Facilities.

1.7 Subject to the Park District's right to use the Facilities as described herein, the School District retains all rights to possession of the Facilities and the right to entry thereon.

SECTION TWO: PARK DISTRICT RESPONSIBILITIES

The Park District shall:

2.1 Cooperate in the scheduling of Park District activities in the Facilities with the School District and other districts seeking use of the Facilities.

2.2 Have an adult Park District representative in attendance for security and supervision whenever any portion of any of the Facilities is used to conduct Park District activities.

2.3 Not use or permit use of any Facilities for purposes inconsistent with this Agreement or that would foreseeably cause unreasonable damage to the Facilities, excluding normal wear and tear.

2.4 Make timely repairs at its expense of any damage to the Facilities arising from the Park District's use of the Facilities, excluding normal wear and tear. If the repairs are not made within forty-five (45) days after the School District notifies the Park District of the need for repairs, the School District shall provide the Park District written notice of the repairs needed to be made and allow the Park District an additional ten (10) business days to make the repairs. If the repairs are not made within ten (10) business days after the Park District received written notice of the need for repairs, the School District may have the repairs made and bill the Park District for the cost.

2.5 Maintain and repair any equipment it stores or uses in the Facilities at its expense and abide by any reasonable conditions set by the Superintendent for the storage of such equipment.

2.6 After each use of the Facilities, remove or store Park District portable equipment, restore the area used to its condition prior to usage, lock the building, turn off lights, and otherwise secure the building upon departure.

2.7 Not use or permit use of any School District portable equipment except with the prior approval of the Superintendent and, in the event any such equipment is lost, stolen, or damaged as a result of Park District use, replace it or reimburse the School District for the cost of replacement.

2.8 Employ its own staff to render custodial services, and/or employ professional janitorial contractors in all areas utilized by the Park District for its programming and in all areas that are provided to groups and/or organizations scheduled by the Park District.

2.9 Comply with applicable federal, state and local laws relating to its use of School District facilities.

Where required by statute, the School District will have an Automated External Defibrillator (“AED”) available at or near the locations covered by this Agreement. It is the obligation of the Park District and its agents and employees to acquaint themselves with the location of the AEDs. Unless contractually obligated to do so with regard to any specific event, the School District may not have any personnel available to identify the location of the AED or to assist in its use. It is the obligation of the Park District to have such an individual available. The School District will post signs indicating the location of the nearest AED. It is an obligation of the Park District to identify the location of the sign and to locate the AED. The Park District shall advise all personnel which it brings to the facility of the presence of the AED. The School District does not assume any obligation beyond that which may be assigned to it by statute, and it is not responsible for the use or misuse of the AED by any person not in its employ.

2.10 Charge to School District residents participating in any Park District programs using any of the Facilities no fee or other charges exceeding that charged to the Park District’s own residents, regardless of the park district of residence of the School District resident, but otherwise subject to the same conditions for participation as Park District residents.

- 2.11 Secure and supervise landscape contractor to provide maintenance and upkeep of lawns and grasses of the Lincoln-Way North Campus, including mowing of turf and landscaping.
- 2.12 Provide maintenance and upkeep of sports fields, including herbicide and fertilizer application to sports fields.
- 2.13 Provide necessary snowplow service and salt application to all asphalt parking lots, driveways, and paths. Sidewalks used by Park District programming shall also be plowed and salted.
- 2.14 Make available to all District 210 residents, at the same rates charged to Park District residents, any program offered by the Park District at Lincoln-Way North High School Facilities.
- 2.15 Retain the right to assess fees for groups or organizations using the Facilities in amounts directly related to the staffing costs of any Park District provided service.
- 2.16 Comply with the federal tax law requirements and restrictions applicable to tax-exempt bond financed property, including avoidance of any private business use arrangement with private entities (including the federal government and Section 501(c)(3) organizations) with respect to the use of the Facilities, without the express written consent of the School District.
- 2.17 Be responsible for the defense of the School District and the Park District from any effort to assess property taxes upon the Facilities resulting from the Park District's use under this Agreement, which use the Parties acknowledge to be pursuant to a license which is non-possessory and not a lease.
- 2.18 Have the right to submit written requests for use of School District facilities not covered by or contemplated under the terms of this Agreement. Such requests shall be handled on a case-by-case basis.

SECTION THREE: SCHOOL DISTRICT RESPONSIBILITIES

The School District shall:

- 3.1 Not use or permit use of any Park District portable equipment stored in the Field House or elsewhere in Lincoln-Way North High School except with the prior approval of the Park District Executive Director and, in the event any such equipment is lost, stolen, or damaged as a result of School District use, replace it or reimburse the Park District for the cost of replacement.

3.2 At the termination of this Agreement by expiration or otherwise, permit the Park District to remove from the Field House or elsewhere in Lincoln-Way North High School any Park District equipment which the Superintendent has allowed to be stored there.

SECTION FOUR: INDEMNIFICATION

4.1 The Park District shall indemnify and hold harmless the School District, members of the Board of Education, its officers, employees, and agents for any costs, claims, actions or causes of actions, including reasonable attorneys' fees, which may arise from the Park District's use of the Facilities or from the Park District's obligations under this Agreement.

4.2 The School District shall indemnify and hold harmless the Park District, members of its Board of Commissioners, its officers, employees and agents for any costs, claims, actions or causes of actions, including reasonable attorneys' fees, which may arise from the School District's use of Park District equipment or from the School District's obligations under this Agreement.

SECTION FIVE: INSURANCE

5.1 The Park District shall procure and maintain, at its sole cost and expense, policies of insurance in amounts to be agreed upon by the School District and the Park District as hereinafter provided, including, but not limited to, comprehensive, personal injury, property damage, workers' compensation, automobile liability and, if applicable, professional liability or errors and omissions coverage. The obligations of this paragraph may be satisfied by the Park District's membership in a self-insurance pool, a self-insurance plan or by policies of insurance written by a responsible insurance company or companies licensed to do business in the State of Illinois.

5.2 The policies of insurance obtained and maintained by the Park District shall name the School District, the Board of Education, its members, officers, employees and agents, as additional insureds.

5.3 All insurance policies procured herein or certificates evidencing the existence thereof shall be delivered by the Park District to the School District within thirty (30) days of the Park District's execution of this Agreement. Said policies shall contain a provision that at least thirty (30)

days prior to the termination, nonrenewal or modification thereof; each party shall receive written notice of the termination, nonrenewal or modification.

SECTION SIX: TERM OF AGREEMENT

6.1 The term of this Agreement shall be for a period commencing on March 1, 2023 and continue thereafter until April 30, 2024 unless terminated prior to that date, as provided in this Agreement. However, the term of this Agreement will be extended for a one-year period each year after the initial period unless either party notifies the other by April 1 of the year of termination of its desire not to extend the Agreement.

6.2 Each party reserves the right to terminate this Agreement at any time and for any reason upon ninety (90) days advance written notice to the other party.

6.3 Termination of this Agreement shall not alleviate any responsibility to pay or make repairs occurring during the effectiveness of the Agreement.

6.4 At the expiration of this Agreement, whether by lapse of time or otherwise, the Park District shall leave the Facilities in substantially the same condition, wear and tear attributable to Park District use excepted, as in existence at the time of the execution of this Agreement. To the extent the Park District does not meet this obligation, the School District may seek reimbursement for expenses incurred for any work necessary to restore the Facilities to substantially the same condition as in the existence at the time of the execution of this Agreement.

SECTION SEVEN: EFFECTIVE DATE

7.1 This Agreement shall commence in full force and effect upon approval by both of the parties hereto in the manner provided by law and upon proper execution hereof or the commencement date of this Agreement stated in paragraph 6.1, whichever is later.

SECTION EIGHT: BINDING EFFECT

8.1 This Agreement shall be binding upon and inure to the benefit of the successors and assigns of the parties as if they too were parties to this Agreement.

8.2 Neither party shall have the right, however, to assign this Agreement without the prior written consent of the other party.

SECTION NINE: SEVERABILITY OF PROVISIONS

9.1 The invalidity of any provision of this Agreement shall not render invalid any other provision herein. If for any reason any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severed and this Agreement shall remain in full force and effect with that provision severed or modified by court order.

9.2 The failure of any party to this Agreement to insist upon the strict and prompt performance of the terms, covenants, agreements and conditions herein contained, or any of them, upon any other party imposed, shall not constitute, or be construed as a waiver or relinquishment of any party's right thereafter to enforce any such term, covenant, agreement or condition, but the same shall continue in full force and effect.

9.3 The Waiver by either party of a breach of any term, covenant or condition herein shall not be deemed a waiver of such term, covenant, or condition on any subsequent breach of the same or any other term, covenant or condition herein.

SECTION TEN: NOTICES

10.1 All notices required hereunder shall be in writing and shall be served personally or by registered or certified mail, return receipt requested, upon the other party's Superintendent or Executive Director at the party's principal administrative offices. Notices which must be made regarding rescheduling under Section 1 should first be made by telephone.

SECTION ELEVEN: GOVERNING LAW

11.1 This Agreement shall be governed, interpreted and construed according to the laws of the State of Illinois.

SECTION TWELVE: EXECUTION OF COUNTERPARTS

12.1 This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

SECTION THIRTEEN: AMENDMENT

13.1 Except as is specified herein, this Agreement contains the entire agreement of the parties and shall supersede any prior written or oral agreements or understandings. This Agreement may only be altered, modified, or amended upon the written consent and agreement of both parties hereto duly adopted as required by law.

13.2 This Section shall not be interpreted to preclude or limit, however, the amended or modifications of regulations, procedures or policies established by the parties.

BOARD OF EDUCATION OF
LINCOLN-WAY HIGH SCHOOL
DISTRICT 210, Will County, Illinois

BOARD OF COMMISSIONERS OF
FRANKFORT SQUARE PARK
DISTRICT, Will County, Illinois

By: _____

By: _____

Its: _____

Its: _____

Date: _____

Date: _____



Indoor Facility Usage Form

There will be fees associated for using staffed space at L-Way North and Mary Drew, that will require cleaning after an event/usage.

ALL ATHLETIC PRACTICE OR GAME FACILITY USAGE FORM REQUESTS AND PROPER PAPERWORK MUST MUST BE ATTACHED AT LEAST 14 DAYS IN ADVANCE OF THE DATE(S) REQUESTING FOR CONSIDERATION.

Date of Application: _____ Group/Organization Name: _____

Contact Name: _____ Email: _____

Contact Phone: (Home) _____ (Cell) _____

Street Address: _____

Requested Date(s): _____

Starting Time: _____ Ending Time: _____

<p>Requested Space(s): <i>(Please circle)</i></p> <p><i>Each space requested requires its own facility usage form.</i></p>	<p>L-Way North Main Gym</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>	<p>Mary Drew Gym</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>
	<p>L-Way North Field House Half #1</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>	<p>L-Way North Field House Half #2</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>
	<p>L-Way North Balcony #1</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>	<p>L-Way North Balcony #2</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>
	<p>L-Way North Wrestling Room</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>	<p>L-Way North Dance Studio</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non-Resident Team</p>
	<p>* Priority will be based on residency, with minimum for resident consideration at 50%</p>	

* Facility availability is dependent upon Park District programs and events. We cannot confirm availability or finalize

rentals, particularly for gymnasiums, and regularly programmed sites, until Park District schedules are finalized.

*** Renters must submit an application for use accompanied with all items listed below at least two weeks (10 business days) prior to the date of their event.**

*** Billing of times and hours cannot be changed or refunded once this form is submitted. Once a time is reserved this restricts other teams from renting.**

The following must accompany this application:



Complete team roster (name, address, phone, elementary/high school district) for all players.
A certificate of insurance naming the FSPD as certificate holder is required for all usage.

The FSPD certificate must include the following additional insured's language:

"The Frankfort Square Park District, its officers, agents, and employees are to be named as additional insureds under the General Liability coverage".



Use of L-Way North facilities must also include a certificate of insurance naming Lincoln-Way Community High School District 210 as a certificate holder.



Compliance with criminal background check on head coach.



A copy of coach's current CPR/AED certification.



A list of requested dates, with each date designated as practice or game.

This application will not be accepted without ALL of the above required items. Please return to the Frankfort Square Park District drop box located at the Community Center entryway, 7540 W. Braemar Lane, Frankfort, IL 60423, or via email at jkeenan@fspd.org or jhein@fspd.org

Please contact John Keenan (Superintendent of Recreation) or Julie Hein (Assistant Office Manager) at 815-469-3524 if you have any questions about indoor facility rentals.

I have read and completed the application and the Community Group Minimum Guidelines form. I understand that any misrepresentation or falsification of this application, not using approved space, or not following Park District rules will be grounds for a denial or immediate revocation of facility usage. The undersigned accepts full responsibility for the conduct of the group while on Frankfort Square and/or Lincoln-Way North High School property and agrees to indemnify and hold harmless Lincoln-Way High School District 210 and the Frankfort Square Park District, it's officers, officials, employees, volunteers, trustees, and agents from any responsibility for any accidents, injury, or damage that might occur as a result of the participants acts or omissions.

PRINTED NAME _____

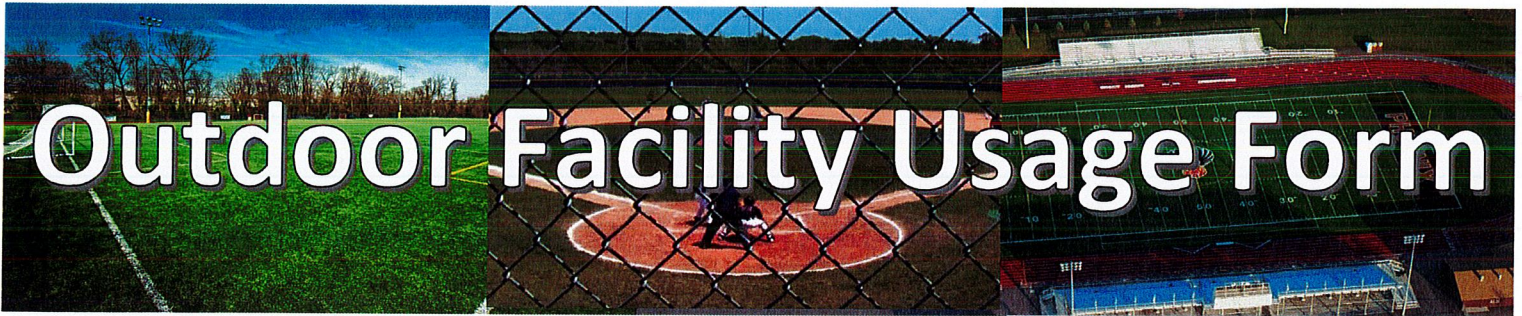
SIGNATURE _____

For Office Use Only

Date billed: _____

Dates Billed for: _____

Completed by: (Initial) _____



There will be fees associated for using space at L-Way North, Summit Hill Jr. High, and Park District Facilities/Fields that will require preparation before an event/usage and cleaning after an event/usage.

Date of Application: _____ Group/Organization Name: _____

Contact Name: _____ Email: _____

Contact Phone: (Home) _____ (Cell) _____

Street Address: _____

Requested Date(s): _____

Starting Time: _____ Ending Time: _____

<p>Requested Space(s): <i>(Please circle)</i></p> <p><i>We recommend that you list/circle a secondary option in the event your first choice is not available!</i></p>	<p>L-Way North V Baseball Field</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non Resident Team</p>	<p>L-Way North JV Baseball Field</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non Resident Team</p>
	<p>L-Way North V Softball Field</p> <p>\$30/hour FSPD/L-Way 210 per Resident Team \$50/hour per Non Resident Team</p>	<p>L-Way North JV Softball Field</p> <p>\$30/hour FSPD/L-Way 210 per Resident Team \$50/hour per Non Resident Team</p>
	<p>L-Way North Softball Field</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non Resident Team</p>	<p>Champions Park Ball Field</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non Resident Team</p>
	<p>L-Way North Soccer Field</p> <p>\$30/hour per FSPD/L-Way 210 Resident Team \$50/hour per Non Resident Team</p>	<p>L-Way North Stadium</p> <p>Considered on an individual basis Call 815-469-3524 (<i>Ask for John Keenan</i>)</p>
	<p>Kiwanis Park Ball Field #1</p> <p>\$30/hour per FSPD Resident Team \$50/hour per Non Resident Team</p>	<p>Kiwanis Park Ball Field #2</p> <p>\$30/hour per FSPD Resident Team \$50/hour per Non Resident Team</p>
	<p>Summit Hill Jr. High Baseball Field</p> <p>\$30/hour per FSPD Resident Team \$50/hour per Non Resident Team</p>	<p>Summit Hill Jr. High Softball Field</p> <p>\$30/hour per FSPD Resident Team \$50/hour per Non Resident Team</p>
	<p><i>* Priority will be based on residency with minimum for resident consideration at 50%</i></p>	

* Baseball and softball field rentals include lights (if available) and infield dragging.
Rentals do not include field striping or bases.

* **Lincoln-Way North Football Stadium** - Fees vary depending on the type of event planned, the residency status of the renter, and the length of the rental.

The following **must** accompany this application:



- ★ Complete team roster (name, address, phone, elementary/high school district) for all players.
- ★ A certificate of insurance naming the FSPD as certificate holder is required for all usage.

The FSPD certificate must include the following additional insured's language:

"The Frankfort Square Park District, its officers, agents, and employees are to be named as additional insureds under the General Liability coverage".



- ★ Use of L-Way North facilities must also include a certificate of insurance naming Lincoln-Way Community High School District 210 as a certificate holder.
- ★ Compliance with criminal background check on head coach.
- ★ A copy of coach's current CPR/AED certification.
- ★ A list of requested dates, with each date designated as practice or game.

This application will not be accepted without ALL of the above required items. Please return to the Frankfort Square Park District drop box located at the Community Center entryway, 7540 W. Braemar Lane, Frankfort, IL 60423, or via email at info@fspd.org.

Please contact John Keenan (Superintendent of Recreation) or Julie Hein (Assistant Office Manager) at 815-469-3524 if you have any questions about outdoor facility rentals.

I have read and completed the application and the Community Group Minimum Guidelines form. I understand that any misrepresentation or falsification of this application, not using approved space, or not following Park District rules will be grounds for a denial or immediate revocation of facility usage. The undersigned accepts full responsibility for the conduct of the group while on Frankfort Square and/or Lincoln-Way North High School, and SHSD property and agrees to indemnify and hold harmless Lincoln-Way High School District 210 and the Frankfort Square Park District, its officers, officials, employees, volunteers, trustees, and agents from any responsibility for any accidents, injury, or damage that might occur as a result of the participants acts or omissions.

PRINTED NAME _____

SIGNATURE _____

For Office Use Only

Date	Contract	Confirmation	Employee Initials
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