

**Freedom of Information Act Transparency Policy**  
**Summary of Staff Time and Legal Fees Incurred in Responding to Request**  
**November 2023**

Date	Description	Staff Member-Hours	Legal Fees	Other Costs
Received: 10/28/2023	Mike Gibson	Executive Director - 1.5 hour	\$61.25	N/A
Responded and closed: 11/1/23	Any and all documents, contracts, and rental agreements	Supt. of Recreation .50 hour		
	between Summit Hill 161 and Frankfort Square Park	Administrative Assistant - 2 hours		
	District from the periods of 2012-2023.			
Received Follow-Up: 11/13/23	2023 contracts between SHSD 161 & Frankfort Square	Executive Director - .50 hour	N/A	
	Park District.	Administrative Assistant - .25 hour		
Responded and closed: 11/15/23				
Received: 11/9/2023	Mike Gibson	Executive Director - .50 hour	\$122.50	N/A
	Any and all documents, contracts, and rental agreements	Administrative Assistant - .50 hour		
Responded and closed: 11/10/2023	between Frankfort Square Park District and Braemar			
	Dance Center from 2014 to present.			
Received Follow-Up: 11/10/23	Any and all documents, contracts, monthly invoices, and	Executive Director - .50 hour	\$220.00	N/A
	rental agreements between Frankfort Square Park District	Administrative Assistant - .50 hour		
Responded and closed: 11/14/23	and Braemar Dance Center from 2014 to present.			