

**ORDINANCE NO. 21-07-332**

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FRANKFORT SQUARE PARK DISTRICT, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2021, AND ENDING APRIL 30, 2022, AND SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT:

SECTION 1: The following is the annual budget for the Frankfort Square Park District for the fiscal year beginning May 1, 2021, and ending April 30, 2022.

**CORPORATE FUND**

**ADMINISTRATION EXPENSE**

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Clerical Salaries	\$38,518.00	\$43,140.00
Executive Director	\$161,352.00	\$180,714.00
Admn. Asst.	\$55,952.00	\$62,666.00
Health & Life Insurance	\$174,000.00	\$200,100.00
Accounting Services	\$25,200.00	\$28,224.00
Employee 457(b) Contribution	\$78,615.00	\$88,049.00
Bookkeeper	\$40,000.00	\$44,800.00
Office Managers	\$73,820.00	\$82,678.00
Director	\$87,896.00	\$98,444.00
HSA Funding	\$60,600.00	\$67,872.00
Special Projects/Planning	\$12,500.00	\$14,375.00
Superintendent of Recreation	\$66,069.00	\$73,997.00
Communications (Cable/Phones)	\$40,000.00	\$46,000.00
Electric	\$75,480.00	\$86,802.00
Water & Sewer	\$34,410.00	\$39,572.00
Natural Gas	\$16,095.00	\$18,509.00
Postage	\$8,000.00	\$8,960.00
Mrktng/Subscrpt/Resources	\$20,000.00	\$22,400.00
Office Supplies	\$10,000.00	\$11,200.00
Computer Maintenance	\$70,000.00	\$78,400.00
Transfer to Debt Service	\$68,421.00	\$76,632.00
Contracted IT Services	\$80,709.00	\$90,394.00
SHSD 161 Charges	\$10,000.00	\$10,000.00
Assistant Office Manager	\$33,197.00	\$37,181.00
NBS 457(b) Admin Fees	\$5,000.00	\$5,600.00
Travel Reimbursement	\$10,000.00	\$11,200.00
<b>TOTAL:</b>	<b>\$1,355,834.00</b>	<b>\$1,527,909.00</b>

CORPORATE FUND

BUILDING & GROUNDS EXPENSE

Improvement Projects	\$471,324.00	\$471,324.00
Contracted Natural Areas Maintenance	\$30,000.00	\$33,600.00
Building Equip Maint	\$7,500.00	\$8,400.00
Supt. of Parks Salary	\$77,875.00	\$79,675.00
Building Maint Supplies	\$15,000.00	\$16,800.00
Building Repair	\$50,000.00	\$56,000.00
Assistant Superintendent of Parks (2)	\$104,015.00	\$116,497.00
Contracted Landscape Maintenance	\$116,778.00	\$130,791.00
<b>TOTAL:</b>	<b>\$872,492.00</b>	<b>\$913,087.00</b>

CORPORATE FUND SUMMARY

CORPORATE ADMIN. EXPENSE	\$1,355,834.00	\$1,527,909.00
CORPORATE BUILDING & GROUNDS	\$872,492.00	\$913,087.00
<b>CORPORATE FUND</b>		
<b>GRAND TOTAL:</b>	<b>\$2,228,326.00</b>	<b>\$2,440,996.00</b>

RECREATION FUND

PROGRAM EXPENSE

Instructor Salaries	\$73,935.00	\$82,807.00
Rental Permit Fee	\$2,000.00	\$2,240.00
Recreation Supervisor	\$58,656.00	\$65,695.00
Brochure Printing	\$22,000.00	\$24,640.00
Bank and CC Fees	\$16,500.00	\$18,480.00
Professional Contract Services	\$25,700.00	\$28,784.00
Concession Stand Salaries	\$2,175.00	\$2,436.00
Program Supplies Reimbursement	(\$2,000.00)	(\$2,240.00)
Concession Expense	\$1,500.00	\$1,680.00
Capital Purchases	\$45,726.00	\$51,213.00
Program Supplies	\$52,500.00	\$58,800.00
Transfer to Corp Director Salary	\$43,948.00	\$49,222.00
Facility Monitors	\$13,047.00	\$14,613.00
<b>TOTAL:</b>	<b>\$355,687.00</b>	<b>\$398,370.00</b>

RECREATION FUND

BUILDING AND GROUNDS EXPENSE

Park Seasonal Salaries	\$31,800.00	\$35,616.00
GCA Building Maint Contract	\$36,060.00	\$40,387.00
Contracted Mowing	\$100,000.00	\$112,000.00
Maintenance Supplies/Services	\$94,347.00	\$105,669.00
Equipment Purchase/Rental	\$40,424.00	\$45,275.00
Equipment Repair/Parts	\$43,320.00	\$48,518.00
Fountain Maintenance	\$15,000.00	\$16,800.00
Landscape Design/Improvements	\$20,685.00	\$23,788.00
Refuse & Porta Potties	\$35,000.00	\$39,200.00
Building Custodian	\$12,670.00	\$14,190.00
Gas, Diesel, Oil	\$15,000.00	\$16,800.00
<b>TOTAL:</b>	<b>\$444,306.00</b>	<b>\$498,243.00</b>

## RECREATION FUND

EARLY LEARNING CENTER EXPENSE

Staff Salaries	\$96,408.00	\$107,977.00
Program Supplies	\$8,000.00	\$8,960.00
Transfer to Recreation	\$9,642.00	\$10,799.00
<b>TOTAL:</b>	<b>\$114,050.00</b>	<b>\$127,736.00</b>

## RECREATION FUND

F.A.N. PROGRAM EXPENSE

Building Supervisors	\$66,414.00	\$74,384.00
Program Supplies	\$2,822.00	\$3,161.00
Improvement Projects	\$25,119.00	\$25,119.00
Building Custodian	\$12,875.00	\$14,420.00
Facility/Equipment Repairs	\$8,270.00	\$8,374.00
Snow Removal	\$7,500.00	\$8,400.00
<b>TOTAL:</b>	<b>\$123,000.00</b>	<b>\$133,858.00</b>

## RECREATION FUND

BEFORE & AFTER SCHOOL EXPENSE

Staff Salaries	\$97,855.00	\$109,598.00
Program Supplies	\$6,000.00	\$6,720.00
Transfer to Recreation	\$95,145.00	\$106,562.00
<b>TOTAL:</b>	<b>\$199,000.00</b>	<b>\$222,880.00</b>

## RECREATION FUND

DANCE PROGRAM EXPENSE

Dance Instructor/Aide Salaries	\$101,000.00	\$113,120.00
Equipment Purchases	\$2,500.00	\$2,800.00
Program Supplies	\$85,000.00	\$95,200.00
Transfer to Recreation	\$60,900.00	\$68,208.00
Dance Costumes	\$30,000.00	\$33,600.00
Dance Costumes Reimbursement	(\$11,000.00)	(\$12,320.00)
Instructor Travel	\$5,000.00	\$5,600.00
<b>TOTAL:</b>	<b>\$273,400.00</b>	<b>\$306,208.00</b>

## RECREATION FUND

**GRAND TOTAL**

<b>\$1,509,443.00</b>	<b>\$1,687,295.00</b>
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AUDIT FUND EXPENSE

Accounting Services	\$24,130.00	\$27,026.00
<b>TOTAL:</b>	<b>\$24,130.00</b>	<b>\$27,026.00</b>

LIABILITY INSURANCE FUND EXPENSE

Risk Management Salaries	\$13,296.00	\$14,892.00
PDRMA	\$59,500.00	\$68,425.00
State Unemployment Insurance	\$6,000.00	\$6,720.00
Legal Fees	\$20,000.00	\$22,400.00
Security Link/ADT/Repairs	\$2,000.00	\$2,240.00
Preventive Hazard Repairs	\$16,088.00	\$18,019.00
Contracted Services	\$1,000.00	\$1,120.00
Legal Publications	\$1,000.00	\$1,120.00
<b>TOTAL:</b>	<b>\$118,884.00</b>	<b>\$134,936.00</b>

PAVING & LIGHTING FUND EXPENSE

Paving	\$8,908.00	\$9,977.00
Lighting	\$6,982.00	\$7,820.00
<b>TOTAL:</b>	<b>\$15,890.00</b>	<b>\$17,797.00</b>

SPECIAL RECREATION FUND EXPENSE

Payment to LWSRA	\$131,410.00	\$147,179.00
Transfer to Corporate	\$104,004.00	\$116,484.00
<b>TOTAL:</b>	<b>\$235,414.00</b>	<b>\$263,663.00</b>

DEBT SERVICE FUND EXPENSE

2018 G.O. Referendum Bond Principal	\$50,000.00	\$50,000.00
2018 G.O. Referendum Bond Interest	\$53,594.00	\$53,594.00
2002 G.O. Referendum Bond Principal	\$224,209.00	\$224,209.00
2002 G.O. Referendum Bond Interest	\$445,792.00	\$445,792.00
Legal Fees	\$10,000.00	\$11,200.00
2019A Refunding Bonds Principal	\$65,000.00	\$65,000.00
2019A Refunding Bonds Interest	\$19,950.00	\$19,950.00
2019B Refunding Bonds Principal	\$30,000.00	\$30,000.00
2019B Refunding Bonds Interest	\$49,800.00	\$49,800.00
<b>TOTAL:</b>	<b>\$948,345.00</b>	<b>\$949,545.00</b>

SOCIAL SECURITY FUND EXPENSE

FICA	\$86,740.00	\$96,789.00
Employer Medicare	\$20,286.00	\$22,720.00
<b>TOTAL:</b>	<b>\$107,026.00</b>	<b>\$119,509.00</b>

GOLF COURSE ENTERPRISE FUND

Golf Course P.D. Seasonal	\$55,000.00	\$61,600.00
Office Supplies/Printing	\$2,500.00	\$2,800.00
Golf Cart Maintenance	\$3,335.00	\$3,735.00
Contracted Services	\$10,000.00	\$11,200.00
Capital Improvements	\$4,675.00	\$4,675.00
Supplies	\$6,300.00	\$7,056.00
2003 Golf Course Bond Principal	\$110,000.00	\$110,000.00
2003 Golf Course Bond Interest	\$6,248.00	\$6,248.00
Scholarship Expense	\$9,000.00	\$10,080.00
Restaurant Equipment Repair	\$1,000.00	\$1,120.00
Restaurant Supplies	\$1,500.00	\$1,680.00
Beverage Supplies	\$6,000.00	\$6,720.00
Merchandise	\$500.00	\$560.00
Contracted Greenskeeping	\$185,730.00	\$208,018.00
Community Group/Org Support	\$7,200.00	\$8,064.00
Toptracer System	\$30,000.00	\$33,600.00
Bank and CC Fees	\$14,500.00	\$16,240.00
Restaurant Loan Principal	\$17,500.00	\$17,500.00
Restaurant Loan Interest	\$772.00	\$772.00
<b>TOTAL:</b>	<b>\$471,760.00</b>	<b>\$511,668.00</b>

EXPENSE SUMMARY

CORPORATE FUND	<b>\$2,228,326.00</b>	<b>\$2,440,996.00</b>
RECREATION FUND	<b>\$1,509,443.00</b>	<b>\$1,687,295.00</b>
AUDIT FUND	<b>\$24,130.00</b>	<b>\$27,026.00</b>
LIABILITY INSURANCE FUND	<b>118,884.00</b>	<b>\$134,936.00</b>
PAVING AND LIGHTING FUND	<b>\$15,890.00</b>	<b>\$17,797.00</b>
SPECIAL RECREATION FUND	<b>\$235,414.00</b>	<b>\$263,663.00</b>
DEBT SERVICE FUND	<b>\$948,345.00</b>	<b>\$949,545.00</b>
SOCIAL SECURITY FUND	<b>\$107,026.00</b>	<b>\$119,509.00</b>
GOLF COURSE ENTERPRISE FUND	<b>\$471,760.00</b>	<b>\$511,668.00</b>
<b>GRAND TOTAL</b>	<b>\$5,659,218.00</b>	<b>\$6,152,435.00</b>

Section 2: As part of the annual budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$465,585.00
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$5,636,941.00
- (c) That the estimated expenditures contemplated for the fiscal year is \$5,659,218.00.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$443,308.00
- (e) That the estimated amount of taxes to be received by the Frankfort Square Park District during the fiscal year is \$3,756,621.00.

Section 3: That the following sums of money in the total amount of \$6,152,435.00 or so much thereof as may be authorized by law and the same are hereby appropriated for the corporate and recreational purposes of the Frankfort Square Park District, as hereinafter specified for the fiscal year beginning May 1, 2021, and ending April 30, 2022.

Section 4: The receipts and revenues of the Frankfort Square Park District derived from sources other than taxation and not specifically appropriated shall constitute the General Fund and shall first be placed to the credit of such fund. All unexpended balances of the appropriations for the fiscal year ended April 30, 2022, and prior years, are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

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James J. Randall, Secretary

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Ken Blackburn, President

AYE: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

SEAL