

Freedom of Information Act Transparency Policy
Summary of Staff Time and Other Costs Incurred in Responding to Request
August 15, 2019 - October 15, 2019

Date	Description	Staff Member-Hours	Legal Fees	Other Costs
Received: 8/29/2019	Union Local 265 Request for invoices, names, and contact information of contractors and/or sub-contractors awarded or assigned work to be performed at any FSPD location that includes the following scope: HVAC Exhaust systems HVAC maintenance work/agreements New installation/replacement of lockers Kitchen renovations	Executive Director-.25 hour Administrative Assistant-1 hour	N/A	Copying Scanning
Received: 8/30/2019	Resident-Julie Arvia Concern about potential OMA violations Question regarding agenda/minutes for budget meetings Request for where minutes are located on the website for meeting dates listed below: May 16, 2019 June 20, 2019 July 18, 2019 July 23, 2019	Executive Director - 3.25 hours Administrative Assistant - 2.75 hours	\$390.00	N/A
Responded and closed: 9/3/2019				
Responded and closed: 9/5/2019				