

**ORDINANCE NO. 19-07-320**

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FRANKFORT SQUARE PARK DISTRICT, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2019, AND ENDING APRIL 30, 2020, AND SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT:

SECTION 1: The following is the annual budget for the Frankfort Square Park District for the fiscal year beginning May 1, 2019, and ending April 30, 2020.

**CORPORATE FUND**

**ADMINISTRATION EXPENSE**

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Clerical Salaries	\$44,000.00	\$49,280.00
Executive Director	\$151,658.00	\$169,857.00
Admn. Asst.	\$52,590.00	\$58,901.00
Health & Life Insurance	\$154,862.00	\$178,091.00
Accounting Services	\$50,000.00	\$56,000.00
Employee 403(b) Contribution	\$74,189.00	\$83,092.00
Office Manager	\$45,240.00	\$50,669.00
Director	\$82,614.00	\$92,528.00
HSA Funding	\$65,000.00	\$72,800.00
Special Projects	\$4,500.00	\$5,040.00
Superintendent of Recreation	\$62,100.00	\$69,552.00
Communications (Cable/Phones)	\$36,050.00	\$41,457.00
Electric	\$90,000.00	\$103,500.00
Water & Sewer	\$34,410.00	\$39,571.00
Natural Gas	\$16,095.00	\$18,509.00
Postage	\$7,000.00	\$7,840.00
Staff Training & Support	\$40,000.00	\$44,800.00
Office Supplies	\$8,500.00	\$9,520.00
Computer Maintenance	\$42,000.00	\$47,040.00
Transfer to Social Security	\$10,921.00	\$12,231.52
Transfer to Debt Service	\$207,183.00	\$232,045.00
Transfer to Rec B&G	\$14,267.00	\$15,979.00
Contracted IT Services	\$75,138.00	\$84,155.00
SHSD 161 Charges	\$30,000.00	\$30,000.00
Debt Repayment	\$100,000.00	\$112,000.00
Assistant Office Manager	\$31,200.00	\$34,944.00
<b>TOTAL:</b>	<b>\$1,529,517.00</b>	<b>\$1,719,401.52</b>

CORPORATE FUND

BUILDING & GROUNDS EXPENSE

Improvement Projects	\$161,041.68	\$161,041.68
Contracted Natural Areas Maintenance	\$60,000.00	\$67,200.00
Building Equip Maint	\$7,500.00	\$8,400.00
Supt. of Parks Salary	\$73,196.00	\$81,980.00
Full Time Maintenance	\$55,120.00	\$61,734.00
Building Maint Supplies	\$15,000.00	\$16,800.00
Building Repair	\$50,000.00	\$56,000.00
Assistant Superintendent of Parks	\$57,101.00	\$63,953.00
Contracted Park Mowing	\$62,830.00	\$70,370.00
<b>TOTAL:</b>	<b>\$541,788.68</b>	<b>\$587,478.68</b>

CORPORATE FUND

CAPITAL DEVELOPMENT EXPENSE

TAW Interest	\$3,500.00	\$3,500.00
2016 Transit & Explorer #210 Principal	\$8,401.33	\$8,401.33
2016 Transit & Explorer #210 Interest	\$1,118.73	\$1,118.73
2013 Peterbilt Note 16 Principal	\$23,750.00	\$23,750.00
2013 Peterbilt Note 16 Interest	\$1,014.12	\$1,014.12
Capital Improvement Note 31 Principal	\$84,187.53	\$84,187.53
Capital Improvement Note 31 Interest	\$1,620.61	\$1,620.61
<b>TOTAL:</b>	<b>\$123,592.32</b>	<b>\$123,592.32</b>

CORPORATE FUND SUMMARY

CORPORATE ADMIN. EXPENSE	\$1,529,517.00	\$1,719,401.52
CORPORATE BUILDING & GROUNDS	\$541,788.68	\$587,478.68
CAPITAL DEVELOPMENT EXPENSE	\$123,592.32	\$123,592.32
<b>CORPORATE FUND</b>		
<b>GRAND TOTAL:</b>	<b>\$2,194,898.00</b>	<b>\$2,430,472.52</b>

RECREATION FUND

PROGRAM EXPENSE

Instructor Salaries	\$69,020.00	\$77,302.00
Rental Permit Fee	\$2,000.00	\$2,240.00
Recreation Supervisors	\$96,720.00	\$108,326.00
Brochure Printing	\$18,000.00	\$20,160.00
Trans to Corp-Director	\$41,307.00	\$46,264.00
Professional Contract Services	\$41,200.00	\$46,144.00
Concession Stand Salaries	\$2,030.00	\$2,274.00
Program Supplies Reimbursement	(\$2,000.00)	(\$2,240.00)
Concession Expense	\$1,500.00	\$1,680.00
Capital Purchases	\$25,707.00	\$28,792.00
Program Supplies	\$52,500.00	\$58,800.00
Facility Monitors	\$12,180.00	\$13,642.00
<b>TOTAL:</b>	<b>\$360,164.00</b>	<b>\$403,384.00</b>

RECREATION FUND  
BUILDING AND GROUNDS EXPENSE

Park Seasonal Salaries	\$118,000.00	\$132,160.00
GCA Building Maint Contract	\$33,990.00	\$38,068.00
Maintenance Supplies/Services	\$90,719.00	\$101,605.00
Equipment Purchase/Rental	\$64,442.00	\$72,175.00
Equipment Repair/Parts	\$83,439.00	\$93,452.00
Fountain Maintenance	\$15,000.00	\$16,800.00
Refuse & Porta Potties	\$30,000.00	\$33,600.00
Building Custodian	\$11,986.00	\$13,424.00
Gas, Diesel, Oil	\$30,000.00	\$33,600.00
<b>TOTAL:</b>	<b>\$477,576.00</b>	<b>\$534,884.00</b>

RECREATION FUND  
EARLY LEARNING CENTER EXPENSE

Staff Salaries	\$90,000.00	\$100,800.00
Program Supplies	\$8,000.00	\$8,960.00
Transfer to Recreation	\$9,014.00	\$10,096.00
<b>TOTAL:</b>	<b>\$107,014.00</b>	<b>\$119,856.00</b>

RECREATION FUND  
F.A.N. PROGRAM EXPENSE

Building Supervisors	\$62,000.00	\$69,440.00
Program Supplies	\$4,000.00	\$4,480.00
Improvement Projects	\$1,047.00	\$1,173.00
Building Custodian	\$12,183.00	\$13,645.00
Facility/Equipment Repairs	\$8,270.00	\$9,262.00
Snow Removal	\$7,500.00	\$8,400.00
Transfer to Programming B&G	\$28,000.00	\$31,360.00
<b>TOTAL:</b>	<b>\$123,000.00</b>	<b>\$137,760.00</b>

RECREATION FUND  
BEFORE & AFTER SCHOOL EXPENSE

Staff Salaries	\$91,350.00	\$102,312.00
Program Supplies	\$6,000.00	\$6,720.00
Transfer to Recreation	\$101,650.00	\$113,848.00
<b>TOTAL:</b>	<b>\$199,000.00</b>	<b>\$222,880.00</b>

RECREATION FUND  
DANCE PROGRAM EXPENSE

Dance Instructor/Aide Salaries	\$75,000.00	\$84,000.00
Equipment Purchases	\$1,500.00	\$1,680.00
Program Supplies	\$65,000.00	\$72,800.00
Transfer to Recreation	\$59,500.00	\$66,640.00
Dance Costumes	\$30,000.00	\$33,600.00
Dance Costumes Reimbursement	(\$20,000.00)	(\$22,400.00)
<b>TOTAL:</b>	<b>\$211,000.00</b>	<b>\$236,320.00</b>

**RECREATION FUND****GRAND TOTAL** **\$1,477,754.00** **\$1,655,084.00****AUDIT FUND EXPENSE**Accounting Services \$14,661.00 \$16,420.00  
**TOTAL:** **\$14,661.00** **\$16,420.00****LIABILITY INSURANCE FUND EXPENSE**Risk Management Salary \$12,545.00 \$14,050.00  
PDRMA \$55,000.00 \$61,600.00  
State Unemployment Insurance \$6,000.00 \$6,720.00  
Legal Fees \$20,000.00 \$22,400.00  
Security Link/ADT/Repairs \$2,000.00 \$2,240.00  
Preventive Hazard Repairs \$39,353.00 \$44,075.00  
Contracted Services \$1,000.00 \$1,120.00  
**TOTAL:** **\$135,898.00** **\$152,205.00****PAVING & LIGHTING FUND EXPENSE**Paving \$6,150.00 \$6,888.00  
Lighting \$4,000.00 \$4,480.00  
**TOTAL:** **\$10,150.00** **\$11,368.00****SPECIAL RECREATION FUND EXPENSE**Payment to LWSRA \$123,209.00 \$137,994.00  
Program Aide \$1,523.00 \$1,706.00  
Transfer to Corporate \$100,824.00 \$112,923.00  
**TOTAL:** **\$225,556.00** **\$252,623.00****DEBT SERVICE FUND EXPENSE**2018 G.O. Referendum Bond Principal \$20,000.00 \$20,000.00  
2018 G.O. Referendum Bond Interest \$87,718.00 \$87,718.00  
2002 G.O. Referendum Bond Principal \$241,662.00 \$241,662.00  
2010 G.O. Bond Principal \$25,000.00 \$25,000.00  
2009 G.O. Bond Principal \$55,000.00 \$55,000.00  
2002 G.O. Referendum Bond Interest \$393,338.00 \$393,338.00  
2010 G.O. Bond Interest \$75,098.00 \$75,098.00  
2009 G.O. Bond Interest \$37,500.00 \$37,500.00  
Legal Fees \$10,000.00 \$11,200.00  
**TOTAL:** **\$945,316.00** **\$946,516.00****SOCIAL SECURITY FUND EXPENSE**FICA \$88,371.00 \$98,976.00  
Employer Medicare \$20,667.00 \$23,147.00  
**TOTAL:** **\$109,038.00** **\$122,123.00**

GOLF COURSE ENTERPRISE FUND

Golf Course P.D. Seasonal	\$65,000.00	\$72,800.00
Office Supplies/Printing	\$2,500.00	\$2,800.00
Golf Cart Lease/Maint	\$23,252.00	\$26,042.00
Contracted Services	\$10,300.00	\$11,536.00
Capital Improvements	\$3,738.03	\$3,738.03
Supplies	\$6,300.00	\$7,056.00
2003 Golf Course Bond Principal	\$35,000.00	\$35,000.00
2003 Golf Course Bond Interest	\$8,067.50	\$8,067.50
Scholarship Expense	\$10,000.00	\$10,000.00
Merchandise	\$500.00	\$560.00
Contracted Greenskeeping	\$178,518.00	\$199,940.00
Community Group/Org Support	\$7,200.00	\$8,064.00
<b>TOTAL:</b>	<b>\$350,375.53</b>	<b>\$385,603.53</b>

RESTAURANT EXPENSE

Restaurant Seasonal Salaries	\$2,500.00	\$2,800.00
Restaurant Equipment Repair	\$1,000.00	\$1,120.00
Restaurant Supplies	\$1,500.00	\$1,680.00
Beverage Supplies	\$6,000.00	\$6,720.00
Restaurant Loan Principal Pmt.	\$17,500.00	\$17,500.00
Restaurant Loan Interest Pmt.	\$2,315.47	\$2,315.47
<b>TOTAL:</b>	<b>\$30,815.47</b>	<b>\$32,135.47</b>

GOLF COURSE ENTERPRISE FUND

<b>GRAND TOTAL:</b>	<b>\$381,191.00</b>	<b>\$417,739.00</b>
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YEAR 2 REFERENDUM PROJECTS

Playground Improvements	\$77,000.00	\$86,240.00
Tree Planting	\$31,215.00	\$34,961.00
Athletic Field Improvements	\$50,000.00	\$56,000.00
Paving Repair/Park Paths	\$102,000.00	\$114,240.00
Miscellaneous Expenses	\$30,000.00	\$33,600.00
Pickleball Courts/Champions Park	\$113,271.00	\$126,864.00
Architect/Engineering Fees	\$40,000.00	\$44,800.00
<b>TOTAL:</b>	<b>\$443,486.00</b>	<b>\$496,705.00</b>

REFERENDUM FUTURE PROJECTS

Future Projects	\$94,014.00	\$105,296.00
<b>TOTAL:</b>	<b>\$94,014.00</b>	<b>\$105,296.00</b>
<b>GRAND TOTAL:</b>	<b>\$537,500.00</b>	<b>\$602,001.00</b>

EXPENSE SUMMARY

CORPORATE FUND	\$2,194,898.00	\$2,430,472.52
RECREATION FUND	\$1,477,754.00	\$1,655,084.00
AUDIT FUND	\$14,661.00	\$16,420.00
LIABILITY INSURANCE FUND	135,898.00	\$152,205.00
PAVING AND LIGHTING FUND	\$10,150.00	\$11,368.00
SPECIAL RECREATION FUND	\$225,556.00	\$252,623.00
DEBT SERVICE FUND	\$945,316.00	\$946,516.00
SOCIAL SECURITY FUND	\$109,038.00	\$122,123.00
GOLF COURSE ENTERPRISE FUND	\$381,191.00	\$417,739.00
REFERENDUM PROJECTS	\$537,500.00	\$602,001.00
<b>GRAND TOTAL</b>	<b>\$6,031,962.00</b>	<b>\$6,606,551.52</b>

Section 2: As part of the annual budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$1,110,903.18.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$6,031,962.00.
- (c) That the estimated expenditures contemplated for the fiscal year is \$6,031,962.00.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$1,110,903.18.
- (e) That the estimated amount of taxes to be received by the Frankfort Square Park District during the fiscal year is \$3,539,541.00.

Section 3: That the following sums of money in the total amount of \$6,606,551.52 or so much thereof as may be authorized by law and the same are hereby appropriated for the corporate and recreational purposes of the Frankfort Square Park District, as hereinafter specified for the fiscal year beginning May 1, 2019, and ending April 30, 2020.

Section 4: The receipts and revenues of the Frankfort Square Park District derived from sources other than taxation and not specifically appropriated shall constitute the General Fund and shall first be placed to the credit of such fund. All unexpended balances of the appropriations for the fiscal year ended April 30, 2020, and prior years, are hereby specifically reappropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

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Ken Blackburn, President

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James J. Randall, Secretary

AYE: \_\_\_\_\_

NAY: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

SEAL