

ORDINANCE NO. 18-07-315

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FRANKFORT SQUARE PARK DISTRICT, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING May 1, 2018, AND ENDING APRIL 30, 2019, AND SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT:

SECTION 1: The following is the annual budget for the Frankfort Square Park District for the fiscal year beginning May 1, 2018, and ending April 30, 2019.

CORPORATE FUND

ADMINISTRATION EXPENSE

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Clerical Salaries	\$63,819.00	\$71,477.00
Executive Director	\$148,830.00	\$166,690.00
Admn. Asst.	\$50,812.00	\$56,909.00
Health & Life Insurance	\$120,804.00	\$138,925.00
Accounting Services	\$26,869.00	\$30,093.00
Employee 403(b) Contribution	\$72,662.00	\$81,381.00
Office Manager	\$43,440.00	\$48,653.00
Director	\$79,820.00	\$89,398.00
Trans to Supt. Of Rec.	\$29,841.50	\$33,422.00
HSA Funding	\$51,750.00	\$57,960.00
Special Projects	\$4,500.00	\$5,040.00
Communications (Cable/Phones)	\$35,000.00	\$40,250.00
Electric	\$68,000.00	\$78,200.00
Water & Sewer	\$31,000.00	\$35,650.00
Natural Gas	\$14,500.00	\$16,675.00
Postage	\$7,000.00	\$7,840.00
Staff Training & Support	\$40,000.00	\$44,800.00
Office Supplies	\$8,500.00	\$9,520.00
Computer Maintenance	\$42,000.00	\$47,040.00
Transfer to Debt Service	\$202,672.00	\$226,993.00
Contracted IT Services	\$67,692.00	\$75,815.00
SHSD 161 Charges	\$30,000.00	\$33,600.00
TOTAL:	\$1,239,511.50	\$1,396,331.00

CORPORATE FUND

BUILDING & GROUNDS EXPENSE

Improvement Projects	\$94,315.50	\$108,463.00
Contracted Natural Areas Maintenance	\$60,000.00	\$67,200.00
Building Equip Maint	\$7,500.00	\$8,400.00
Supt. of Parks Salary	\$70,378.00	\$78,823.00
Full Time Maintenance	\$69,714.00	\$78,080.00
Building Maint Supplies	\$15,000.00	\$16,800.00
Building Repair	\$60,000.00	\$69,000.00
Assistant Superintendent of Parks	\$54,624.00	\$61,179.00
Contracted Park Mowing	\$61,000.00	\$68,320.00
TOTAL:	\$492,531.50	\$556,265.00

CORPORATE FUND

CAPITAL DEVELOPMENT EXPENSE

2009 Equipment Note 5 Principal	\$21,000.00	\$21,000.00
2009 Equipment Note 5 Interest	\$1,075.00	\$1,075.00
Land & Equip Note 70 Principal	\$112,269.00	\$112,269.00
Land & Equip Note 70 Interest	\$1,714.00	\$1,714.00
New Holland Loader Note 17 Principal	\$11,896.00	\$11,896.00
New Holland Loader Note 17 Interest	\$230.00	\$230.00
TAW Interest	\$3,595.00	\$3,595.00
2016 Transit & Explorer #210 Principal	\$8,943.00	\$8,943.00
2016 Transit & Explorer #210 Interest	\$577.00	\$577.00
2016 Ford Escape #211 Principal	\$6,438.00	\$6,438.00
2016 Ford Escape #211 Interest	\$415.00	\$415.00
2015 Ford F-350 #206 Principal	\$5,043.00	\$5,043.00
2015 Ford F-350 #206 Interest	\$325.00	\$325.00
Network Servers Note 20 Principal	\$10,778.00	\$10,778.00
Network Servers Note 20 Interest	\$355.00	\$355.00
2013 Peterbilt Note 16 Principal	\$11,875.00	\$11,875.00
2013 Peterbilt Note 16 Interest	\$1,265.00	\$1,265.00
2016 Ford F-250 #212 Principal	\$6,063.00	\$6,063.00
2016 Ford F-250 #212 Interest	\$391.00	\$391.00
Land & Equip Note 70 Principal	\$23,000.00	\$23,000.00
Capital Improvement Note 25 Principal	\$17,500.00	\$17,500.00
Capital Improvement Note 25 Interest	\$3,356.00	\$3,356.00
Land & Equip Note 70 Interest	\$2,000.00	\$2,000.00
TOTAL:	\$250,103.00	\$250,103.00

CORPORATE FUND

OSLAD GRANT EXPENSE

Architect & Engineering	\$15,000.00	\$15,000.00
Contracted Services	\$140,000.00	\$140,000.00
Landscape Materials	\$25,000.00	\$25,000.00
Amenities/Site Furnishings	\$50,000.00	\$50,000.00
Permitting/Legal Cost/Printing	\$2,000.00	\$2,000.00
TOTAL:	\$232,000.00	\$232,000.00

CORPORATE FUND SUMMARY

CORPORATE ADMIN. EXPENSE	\$1,239,511.50	\$1,396,331.00
CORPORATE BUILDING & GROUNDS	\$492,531.50	\$556,265.00
CAPITAL DEVELOPMENT EXPENSE	\$250,103.00	\$250,103.00
OSLAD GRANT EXPENSE	\$232,000.00	\$232,000.00
CORPORATE FUND		
GRAND TOTAL:	\$2,214,146.00	\$2,434,699.00

RECREATION FUND
PROGRAM EXPENSE

Instructor Salaries	\$68,000.00	\$76,160.00
Rental Permit Fee	\$3,000.00	\$3,360.00
Recreation Supervisors	\$85,000.00	\$95,200.00
Superintendent of Recreation	\$59,683.00	\$66,845.00
Brochure Printing	\$14,000.00	\$15,680.00
Trans to Corp-Director	\$39,910.00	\$44,700.00
Professional Contract Services	\$40,000.00	\$44,800.00
Concession Stand Salaries	\$2,000.00	\$2,240.00
Program Supplies Reimbursement	(\$5,000.00)	(\$5,600.00)
Concession Expense	\$1,500.00	\$1,680.00
Capital Purchases	\$39,748.50	\$44,518.00
Program Supplies	\$52,500.00	\$58,800.00
Facility Monitors	\$12,000.00	\$13,440.00
TOTAL:	\$412,341.50	\$461,823.00

RECREATION FUND
BUILDING AND GROUNDS EXPENSE

Park Seasonal Salaries	\$81,000.00	\$90,720.00
GCA Building Maint Contract	\$33,000.00	\$36,960.00
Maintenance Supplies/Services	\$80,719.00	\$90,405.00
Equipment Purchase/Rental	\$58,748.00	\$65,798.00
Equipment Repair/Parts	\$76,938.00	\$86,171.00
Fountain Maintenance	\$6,500.00	\$7,280.00
Refuse & Porta Potties	\$30,000.00	\$33,600.00
Building Custodian	\$11,788.00	\$13,203.00
Gas, Diesel, Oil	\$28,000.00	\$31,360.00
TOTAL:	\$406,693.00	\$455,497.00

RECREATION FUND
EARLY LEARNING CENTER EXPENSE

Staff Salaries	\$78,000.00	\$87,360.00
Program Supplies	\$5,000.00	\$5,600.00
Transfer to Recreation	\$10,000.00	\$11,200.00
TOTAL:	\$93,000.00	\$104,160.00

RECREATION FUND

F.A.N. PROGRAM EXPENSE

Building Supervisors	\$55,000.00	\$61,600.00
Program Supplies	\$4,000.00	\$4,480.00
LWN School District 210 Charges	\$26,000.00	\$29,120.00
Improvement Projects	\$4,442.00	\$4,442.00
Building Custodian	\$11,788.00	\$13,203.00
Contracted Landscaping	\$44,000.00	\$49,280.00
Facility/Equipment Repairs	\$8,270.00	\$9,262.00
Snow Removal	\$7,500.00	\$8,400.00
TOTAL:	\$161,000.00	\$179,787.00

RECREATION FUND

BEFORE & AFTER SCHOOL EXPENSE

Staff Salaries	\$90,000.00	\$100,800.00
Program Supplies	\$6,000.00	\$6,720.00
Transfer to Recreation	\$103,000.00	\$115,360.00
TOTAL:	\$199,000.00	\$222,880.00

RECREATION FUND

DANCE PROGRAM EXPENSE

Dance Instructor/Aide Salaries	\$65,000.00	\$72,800.00
Equipment Purchases	\$1,500.00	\$1,680.00
Program Supplies	\$30,000.00	\$33,600.00
Transfer to Recreation	\$44,500.00	\$49,840.00
Dance Costumes	\$30,000.00	\$33,600.00
Dance Costumes Reimbursement	(\$20,000.00)	(\$22,400.00)
TOTAL:	\$151,000.00	\$169,120.00

RECREATION FUND

DOG OBEDIENCE PROGRAM EXPENSE

Program Instructor	\$28,000.00	\$31,360.00
LW210 Remittance	\$13,000.00	\$14,560.00
Transfer to Recreation	\$5,000.00	\$5,600.00
Equipment/Misc.	\$500.00	\$560.00
TOTAL:	\$46,500.00	\$52,080.00

RECREATION FUND

GRAND TOTAL

\$1,469,534.50 **\$1,645,347.00**

AUDIT FUND EXPENSE

Accounting Services	\$15,210.00	\$17,035.00
TOTAL:	\$15,210.00	\$17,035.00

LIABILITY INSURANCE FUND EXPENSE

Risk Management Salary	\$12,360.00	\$13,843.00
PDRMA	\$55,000.00	\$61,600.00
State Unemployment Insurance	\$6,000.00	\$6,720.00
Legal Fees	\$20,000.00	\$22,400.00
Security Link/ADT/Repairs	\$2,000.00	\$2,240.00
Preventive Hazard Repairs	\$39,480.00	\$44,218.00
Contracted Services	\$6,400.00	\$7,168.00
TOTAL:	\$141,240.00	\$158,189.00

PAVING & LIGHTING FUND EXPENSE

Paving	\$10,000.00	\$11,200.00
Lighting	\$7,109.00	\$7,962.00
TOTAL:	\$17,109.00	\$19,162.00

SPECIAL RECREATION FUND EXPENSE

Payment to LWSRA	\$122,227.00	\$136,894.00
Program Aide	\$1,500.00	\$1,680.00
Transfer to Corporate	\$91,108.00	\$102,040.96
TOTAL:	\$214,835.00	\$240,614.96

DEBT SERVICE FUND EXPENSE

2002 G.O. Referendum Bond Principal	\$249,229.00	\$249,229.00
Mini Bond Principal	\$106,000.00	\$106,000.00
2010 G.O. Bond Principal	\$25,000.00	\$25,000.00
2009 G.O. Bond Principal	\$55,000.00	\$55,000.00
2002 G.O. Referendum Bond Interest	\$365,771.00	\$365,771.00
Mini-Bond Interest	\$4,238.00	\$4,238.00
2010 G.O. Bond Interest	\$76,023.00	\$76,023.00
2009 G.O. Bond Interest	\$39,700.00	\$39,700.00
Legal Fees	\$10,000.00	\$11,200.00
TOTAL:	\$930,961.00	\$932,161.00

SOCIAL SECURITY FUND EXPENSE

FICA	\$82,807.00	\$92,744.00
Employer Medicare	\$19,320.00	\$21,700.00
TOTAL:	\$102,127.00	\$114,444.00

GOLF COURSE ENTERPRISE FUND

Golf Course P.D. Seasonal	\$64,000.00	\$71,680.00
Office Supplies/Printing	\$2,500.00	\$2,800.00
Golf Cart Lease/Maint	\$19,000.00	\$21,280.00
Contracted Services	\$10,000.00	\$11,200.00
Capital Improvements	\$28,406.50	\$28,406.50
2003 Golf Course Bond Principal	\$30,000.00	\$30,000.00
2003 Golf Course Bond Interest	\$8,847.50	\$8,847.50
Scholarship Expense	\$10,000.00	\$10,000.00
Merchandise	\$3,000.00	\$3,360.00
Contracted Greenskeeping	\$175,000.00	\$196,000.00
Community Group/Org Support	\$6,000.00	\$6,720.00
TOTAL:	\$356,754.00	\$390,294.00

RESTAURANT EXPENSE

Restaurant Seasonal Salaries	\$2,500.00	\$2,800.00
Restaurant Equipment Repair	\$1,000.00	\$1,120.00
Restaurant Supplies	\$2,000.00	\$2,240.00
Beverage Supplies	\$6,000.00	\$6,720.00
Restaurant Loan Principal Pmt.	\$17,500.00	\$17,500.00
Restaurant Loan Interest Pmt.	\$3,087.00	\$3,087.00
TOTAL:	\$32,087.00	\$33,467.00

GOLF COURSE ENTERPRISE FUND

GRAND TOTAL:	\$388,841.00	\$423,761.00
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YEAR 1 REFERENDUM PROJECTS

Playground Renovation-Community Center	\$75,000.00	\$86,250.00
Tree Planting	\$20,000.00	\$23,000.00
Woodlawn Park Path Ph. 1	\$25,000.00	\$28,750.00
Woodlawn Pond Hardscape	\$10,000.00	\$11,500.00
Baseball Field Improvements	\$25,000.00	\$28,750.00
Football Field Improvements	\$20,000.00	\$23,000.00
Energy Efficiency/Lighting Cmt Cntr	\$10,000.00	\$11,500.00
Paving Repair/Park Paths	\$50,000.00	\$57,500.00
Lighthouse Pointe Tree Removal	\$15,000.00	\$17,250.00
IBS Pond Erosion Control Point	\$15,000.00	\$17,250.00
IBS Boardwalk	\$25,000.00	\$28,750.00
Robinson Eng ComEd Easement	\$15,000.00	\$17,250.00
New Studio Dance Floor & Mirrors	\$25,000.00	\$28,750.00
TOTAL:	\$330,000.00	\$379,500.00

REFERENDUM FUTURE PROJECTS

Future Projects	\$1,094,282.00	\$1,258,424.00
TOTAL:	\$1,094,282.00	\$1,258,424.00
GRAND TOTAL:	\$1,424,282.00	\$1,637,924.00

EXPENSE SUMMARY

CORPORATE FUND	\$2,214,146.00	\$2,434,699.00
RECREATION FUND	\$1,469,534.50	\$1,645,347.00
AUDIT FUND	\$15,210.00	\$17,035.00
LIABILITY INSURANCE FUND	141,240.00	\$158,189.00
PAVING AND LIGHTING FUND	\$17,109.00	\$19,162.00
SPECIAL RECREATION FUND	\$214,835.00	\$240,614.96
DEBT SERVICE FUND	\$930,961.00	\$932,161.00
SOCIAL SECURITY FUND	\$102,127.00	\$114,444.00
GOLF COURSE ENTERPRISE FUND	\$388,841.00	\$423,761.00
REFERENDUM PROJECTS	\$1,424,282.00	\$1,637,924.00
GRAND TOTAL	\$6,918,285.50	\$7,623,336.96

Section 2: As part of the annual budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$678,006.24
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$6,918,285.50.
- (c) That the estimated expenditures contemplated for the fiscal year is \$6,918,285.50.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$678,006.24.
- (e) That the estimated amount of taxes to be received by the Frankfort Square Park District during the fiscal year is \$3,465,353.00.

Section 3: That the following sums of money in the total amount of \$7,623,336.96 or so much thereof as may be authorized by law and the same are hereby appropriated for the corporate and recreational purposes of the Frankfort Square Park District, as hereinafter specified for the fiscal year beginning May 1, 2018, and ending April 30, 2019.

Section 4: The receipts and revenues of the Frankfort Square Park District derived from sources other than taxation and not specifically appropriated shall constitute the General Fund and shall first be placed to the credit of such fund. All unexpended balances of the appropriations for the fiscal year ended April 30, 2019, and prior years, are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

Ken Blackburn, President

James J. Randall, Secretary

AYE: _____

NAY: _____

ABSTAIN: _____

ABSENT: _____

SEAL