

DIRECTOR'S REPORT NOVEMBER, 2017

ADMINISTRATION

Just a reminder; the November Board Meeting will be held at the Square Links Golf Course clubhouse. A legal notice regarding this change of venue will be published in the *Frankfort Station*, posted to the District's website calendar, and prominently posted in the Community Center lobby to ensure public awareness.

Through PDRMA's annual Property/Casualty Council meeting on November 7th, the park district is in receipt of PDRMA financials and projected fees for the upcoming fiscal year. Due to our risk management efforts, as well as our loss experience and exposure, our 2018 PDRMA contribution will be decreased by \$12,009.64 or 17.93% from 2017.

Both of our 2017 Risk Management Grant Recognition Program Proposals – A Daily Reminder and Safer Management of Golf Course Range Balls were chosen by PDRMA as winning grant submissions with an award totaling \$3,000.

The mini bond payment for the 2016 issue is scheduled to be paid by November 15th.

The University of Illinois continues work on the community-wide Attitude & Interest Survey. We expect a draft by the end of November.

Please note; a truth in taxation public hearing is scheduled for Monday, December 4th at 7:00 p.m., immediately followed by the regular Board Meeting, beginning at 7:30 p.m. The hearing is necessary for the adoption and filing of the Park District's annual levy. The State of Illinois requires all taxing entities to complete this action the first Monday of December, and consistent with past years, the next Park Board Meeting will not take place until the third Thursday in January.

Staff will be in attendance at the November Board Meeting to provide presentations on the golf course and park projects.

MAINTENANCE

Scheduled fall improvements are underway at Community and Odyssey Parks, as well as the golf course.

Staff have been busy transitioning seasonal equipment. Mowers, trucks, and trailers are being cleaned, serviced, and stored for the winter. Snow plows and salt spreading equipment are being prepared for use.

Park and school district staff met to review plans for snow plowing and salting. Per the agreement, the park district has provided \$30,000 to Summit Hill School District 161 for the current school year. This change in cooperative efforts will enable the park staff to better focus on park facilities and paths, as well as Mary Drew and Lincoln-Way North, both with early morning, daytime, and evening park programming. During the day, park staff can assist the school district by clearing drives and salting as needed.

RECREATION

Staff are finalizing programming for the Winter/Spring 2018 Brochure. Residents can expect to find the brochure in their mailboxes beginning in mid-December.

Greg Beaudin, park staff member and resident, is reinventing our youth soccer programming. Under Greg's leadership, the Little Kickers and Intermediate Soccer programs have expanded to accommodate the increased participation. This winter, he will oversee the Saturday Indoor Soccer League.

Lincoln-Way East High School has been home to the American Cancer Society's Race for Life for many years, enabling funds to be raised for this worthwhile cause. Next year, Lincoln-Way East High School is not available due to scheduling conflicts, so the ACS approached the park district with the hope that the event could take place at Lincoln-Way North High School on June 23, 2018. Park staff met with ACS representatives to discuss how we can support their efforts in the battle against cancer. Staff have also been in contact with Lincoln-Way administration to maintain the level of support needed to keep this valued event within the community.

GOLF COURSE

November 5, 2017, was the last day of the season at Square Links. Afterwards, Reliable Property Services has been aerating greens and the driving range, and are completing season-end responsibilities. In addition, Reliable is working on the drainage, tee grading, and driving range improvements.

OFFICE

Office staff are implementing the new facility usage request form, and working with the recreation staff to ensure consistency with facility usage throughout the many park and school district facilities made available to community groups.

Staff prepared codes and inputted the recreation programs into RecTrac, the registration software, for the upcoming Winter/Spring 2018 brochure. Considerable effort has gone into this year's new program coding system, resulting in more efficient registration and record-keeping.

Preparations continue for the next session of the dance program, which includes competitions and the annual showcase. Staff manage additional enrollment expected to reach 500 participants, as well as individualized payments for costumes and competition fees throughout the winter and spring months.

RISK MANAGEMENT

This year's PDRMA Loss Control Review is complete, and I am thrilled to share our score of 99 (out of 100)! The high score demonstrates our district-wide efforts and commitment to safe and efficient operations. We are safer, stronger, and more knowledgeable for completing this review, and I cannot thank everyone enough for their efforts!

We achieved accreditation status, which means we are exempt from reviews until 2021. Also, in the coming months, we will receive incentives including a plaque, \$1,500.00 monetary award, and PDRMA accreditation jackets for full-time staff and Board Members.

Staff will attend PDRMA's Risk Management Institute, conveniently located at the Tinley Park Convention Center, on Friday, November 17. We are excited to share this informative experience with first-time attendees Nicolette Jerik, Recreation Supervisor; Bill O'Shea, Assistant Superintendent of Parks; and Bonnie Roach, Office Manager.

Respectfully submitted:
Audrey Marcquenski
Director