

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING
July 20, 2017

The following are Minutes of a meeting and public hearing of the Frankfort Square Park District Board of Commissioners held at the Frankfort Square Park District Administration Building, Room 204, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:30 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Anthony Granata, Dave Macek, Denis Moore, Brian Mulheran, Craig Maksymiak, and Joe Vlosak.

Absent was: Ken Blackburn

Also present were: Megann Horstead, 22nd Century Media Reporter
Nancy Merk, and Len and Lisa Chudzik

IV. Public Hearing/Public Input

Anthony Granata made Motion 17-1294 to open the floor for the Public Hearing of the Budget and Appropriation, Fiscal Year May 1, 2017 through April 30, 2018. Craig Maksymiak seconded. Motion carried in a vote by voice.

A copy of the Budget and Appropriation Ordinance No. 17-07-307 for Fiscal Year beginning May 1, 2017, and ending April 30, 2018, was posted for public inspection at the Park District office beginning June 20, 2017.

A legal ad, noting the date, time, and place of the public hearing was published in the Thursday, July 13, 2017 edition of the *Frankfort Station*.

Members of the public were present to provide input and gain information regarding the Board's decision, (*ref. June 15, 2017 Board Meeting Minutes, Motion 17-1289*), to separate from SSSRA and accept membership in LWSRA.

Nancy Merk asked why the decision was made, citing inconvenience to travel to the LWSRA's location in New Lenox, and that her daughter, a current SSSRA participant, would be playing basketball against her current teammates.

Jim Randall addressed the four attendees, noting that due to issues of personnel and/or litigation, he would be unable to review matters that were discussed in SSSRA closed sessions. Mr. Randall's address is hereto attached, and made part of these Minutes.

Mr. Randall further noted that the FSPD will do all it can to accommodate families, and is highly supportive of the special needs population.

Ms. Chudzik, a parent of a special needs child stated that she is thrilled that the FSPD will become a member district of LWSRA. Her son is a current participant, and transportation to programming will now be provided.

Ms. Merk noted that transportation for the Special Olympics program would be difficult.

Mr. Randall stated that he would discuss transportation concerns with LWSRA's Executive Director, Keith Wallace, and closed by thanking all for their attendance, noting the Park Board appreciates the opportunity to openly discuss and address concerns.

The floor for the public hearing remained open for thirty minutes while other business, not pertinent to the Budget and Appropriation Ordinance No. 17-07-307, was duly transacted at said meeting.

Craig Maksymiak made Motion 17-1295 to close the floor and adjourn the public hearing at 7:30 p.m. Denis Moore seconded. Motion carried in a vote by voice.

V. Correspondence

No correspondence was presented.

VI. Presentation of the June 15, 2017 Board Meeting Minutes

Craig Maksymiak made Motion 17-1296 to accept the June 15, 2017, Board Meeting Minutes as presented. Brian Mulheran seconded.

Vote on Motion: Ayes: Anthony Granata, Craig Maksymiak, Denis Moore, Brian Mulheran, Joe Vlosak, and Dave Macek. Nays: None. Motion carried.

VII. Legal Report

Secretary, Jim Randall, read by title and requested consideration of Budget and Appropriation Ordinance No. 17-07-307, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting.

Anthony Granata made Motion 17-1297 to adopt the Budget and Appropriation Ordinance No. 17-07-307 as presented. Denis Moore seconded.

Vote on Motion: Ayes: Anthony Granata, Craig Maksymiak, Denis Moore, Brian Mulheran, Joe Vlosak, and Dave Macek. Nays: None. Motion carried.

VIII. Treasurer's Report

On behalf of the Board of Commissioners, Vice President, Dave Macek accepted the June Treasurer's Report, pending audit.

Craig Maksymiak made Motion 17-1298 to accept the June Accounts Payable Listing. Joe Vlosak seconded.

Vote on Motion: Ayes: Anthony Granata, Craig Maksymiak, Denis Moore, Brian Mulheran, Joe Vlosak, and Dave Macek. Nays: None. Motion carried.

IX. Executive Director's Report

Jim Randall reported that it was necessary to correct deficiencies with the contracted lawn maintenance service at Lincoln-Way North. Some were due to contractor error, and some, i.e. the obscure playground not in immediate line-of-sight, was corrected.

Jim Randall requested consideration to discontinue the lease of property owned by the Joliet Diocese, located at 88th Avenue, adjacent to Rogus School. Use of this site by the Park District was for the purpose of providing additional soccer field space, but with access to LWN fields, it was no longer needed. Mr. Randall further noted that the Diocese stated another youth program has expressed interest in the site, and the cost of the lease would be increased.

Anthony Granata made Motion 17-1299, approving discontinuation of the lease of property owned by the Joliet Diocese, located at 88th Avenue, as presented. Denis Moore seconded.

Vote on Motion: Ayes: Anthony Granata, Craig Maksymiak, Denis Moore, Brian Mulheran, Joe Vlosak, and Dave Macek. Nays: None. Motion carried.

Jim Randall reported delays regarding the permit process for the OSLAD grant Community Park Redevelopment project. The Will County Land Use Department is requesting wetland delineation, based on a 1958 survey, and the site must be reviewed and approved by the Army Corps of Engineers. The Park District will also need to provide engineered drawings to replace the old sign at this park location.

Jim Randall informed the Board that the District will not move forward on the replacement of the changeable letter sign to an LED sign at Union Creek Park. The Village of Tinley Park wanted the current sign's brick structure lowered, which would increase the cost from \$22,000 to \$44,000.

The Community-Wide Survey will be mailed to all Park District households shortly.

The annual independent audit process is nearing completion.

Jim Randall reviewed the current project list, highlighting those that were completed, and those that are currently underway or soon to be addressed, i.e. co-generation for the server room, Community Park redevelopment, Odyssey Park improvements, directional boring for water line at Kiwanis Park.

Golf patrons are happy with the re-design of the new tee on Hole #7.

Mr. Randall discussed a resident's concern regarding errant golf balls along Hole #1B. PDRMA, the District's liability carrier completed an assessment of the site, and signage regarding the Errant Golf Ball Policy will be posted, golfers will be reminded about the policy, and additional recommendations may be provided by PDRMA. The resident appreciated the response, and PDRMA's summary will be provided to the homeowner upon receipt.

In accordance with Ordinance No. 16-12-301, Travel Reimbursement Policy, Jim Randall presented Travel Reimbursement forms for attendance at the National Recreation and Parks Association (NRPA) annual conference in September, 2017, for himself and Audrey Marcquenski, Director, and requested approval of same.

Brian Mulheran made Motion 17-1300, approving the Travel Reimbursement forms for Jim Randall and Audrey Marcquenski to attend the NRPA annual conference in September, as presented. Joe Vlosak seconded.

Vote on Motion: Ayes: Anthony Granata, Craig Maksymiak, Denis Moore, Brian Mulheran, Joe Vlosak, and Dave Macek. Nays: None. Motion carried.

X. Committee Reports

A. Maintenance

Bill O'Shea, Assistant Superintendent of Parks, began employment with the District on June 26, and Mr. Randall noted he is a great addition to the maintenance staff. Luke Deuser was hired for a Lead Park Maintenance position, and will begin employment on July 31. Both Bill and Luke come with great experience and backgrounds.

Ed Reidy, Superintendent of Parks, has done an exceptional job managing the maintenance department with a smaller, better directed staff.

B. Recreation

John Keenan, Superintendent of Recreation, completed his first brochure process.

The full-time recreation staff of Nicolette Jerik and Carter Patton are doing well.

Audrey Marcquenski, Director, transferred to her new administrative role, managing payroll and accounts payable.

C. Information Technology

The co-generation system to back-up the District's servers in the event of power failure, is underway.

Jim Randall continues to be pleased with the support provided by the contracted IT services of B Practical Solutions.

Mr. Randall reported that there are no planned hardware purchases.

D. Special Recreation

Jim Randall reported that there has been no response from SSSRA regarding last month's request to separate from their agency. SSSRA has hired new legal counsel, and it is hoped a response will be forthcoming.

Mr. Randall further noted that the FSPD would like to move as quickly as possible, and that the Park District sought membership with LWSRA and was not approached by this agency, although since first communication, they have been very accommodating to our District's needs.

E. Finance and Planning

Audited financial statements for fiscal year ended 4/30/17, should be received in three to six weeks.

The Budget & Appropriation Ordinance, approved during this meeting, will be filed with the Will and Cook County Clerk's offices.

F. Golf Course

The golf course is having a great season. Contracted maintenance has been doing an exceptional job, and Mr. Randall's opinion is that it is a sustainable approach for the future.

G. Office

No report

H. Risk Management

The OSHA manual, provided for the Board's initial review prior to consideration, was downsized by 35%, ensuring the information is presented in a usable document, specific to the Park District's operation.

Staff are preparing for Loss Control Reviews (LCR) for the Recreation department on July 25, and the Maintenance (Parks) department on August 10.

I. Wellness Committee

Wellness screenings will be made available to all interested FSPD staff, and will be conducted by Ingalls Occupational Health Program at the Community Center on July 27.

There has been a change to the health insurance rates, but the new rates meet the budgeted expense.

XI. Old Business

No old business was discussed.

XII. New Business

Commissioner, Brian Mulheran reported that the Wildcats Wrestling group requested space for practice time at Lincoln-Way North High School. Jim Randall was aware of the request, and the Park District will welcome the group, but mats may not be available.

Mr. Mulheran further noted that Wildcats Football will begin their season within two weeks. Mr. Randall stated that ruts were filled at their practice field, and that the organization is also able to use unlighted fields at LWN, then move to Champions under the lights in the fall, allowing additional time for the turf to heal in.

Commissioner, Anthony Granata, reported that there are concerns regarding cars parking along Frankfort Square Road instead of the parking lot while utilizing the fields at Indian Boundary South Park, adjacent to Frankfort Square School. Mr. Randall is aware of the issue, but noted that the Park District has no authority to enforce parking restrictions.

XIII. Executive Session

No business came before the Board that would require an Executive Session.

XIV. Adjournment

Anthony Granata made Motion 17-1301 to adjourn the meeting at 8:15 p.m.
Craig Maksymiak seconded. Motion carried in a vote by voice.

Respectfully submitted:
Linda Mitchell

Jim Randall's Public Input Address re: Separation from SSSRA

Separation from SSSRA was not a reactionary decision, but one that accumulated over time. We are literally on record for years with documented concerns on a variety of issues.

Lack of participation has been a concern for years. SSSRA has had limited success growing Park District numbers, of which they agree, and had continued to take action to grow.

I completely understand the relationship that develops with participants, staff, and instructors.

Hopefully, the current intergovernmental agreement between the two agencies, LWSRA and SSSRA, will continue, allowing both agency participants to choose offerings that most appropriately fit their families' needs.

If policies change requiring non-resident fees, the Park Board could elect to provide resident scholarships.

Membership in SSSRA is higher, and as a member of LWSRA, funds not paid to lower costs of SSSRA could be available. This is not a cost savings measure in any way, shape, or form.

Most importantly, the FSPD has provided SSSRA staff and their Board Members with a list of administrative concerns, starting in earnest shortly after January 1, 2017.

We have experience when a Board doesn't provide necessary oversight, and it is a position we will never be party to.

We operate completely transparently in all areas, our Board minutes, financial documents, literally all activity is immediately available.

It is these concerns detailed literally over years, that have not been addressed that was the primary factor in the recent Board decision.

Staff and Board at SSSRA are fully aware of these concerns, and not to reference these concerns is disingenuous at best.