

ORDINANCE NO. 17-07-307

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FRANKFORT SQUARE PARK DISTRICT, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING May 1, 2017, AND ENDING APRIL 30, 2018, AND SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT:

SECTION 1: The following is the annual budget for the Frankfort Square Park District for the fiscal year beginning May 1, 2017, and ending April 30, 2018.

CORPORATE FUND

ADMINISTRATION EXPENSE

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Clerical Salaries	\$62,262.00	\$69,733.00
Executive Director	\$145,769.00	\$163,261.00
Admn. Asst.	\$49,332.00	\$55,252.00
Health Insurance & HSA Funding	\$161,560.00	\$185,794.00
Accounting Services	\$26,086.00	\$29,216.00
Employee 403(b) Contribution	\$75,302.00	\$84,338.00
Office Manager	\$27,360.00	\$30,643.00
Office Manager/Bookkeeper	\$13,345.00	\$14,946.00
Director	\$77,495.00	\$86,794.00
Wellness	\$2,000.00	\$2,240.00
Trans to Supt. Of Rec.	\$28,972.50	\$32,449.00
Communications (Cable/Phones)	\$25,000.00	\$28,750.00
Electric	\$62,000.00	\$71,300.00
Water & Sewer	\$22,000.00	\$25,300.00
Natural Gas	\$14,500.00	\$16,675.00
Postage	\$6,600.00	\$7,392.00
Staff Training & Support	\$32,000.00	\$35,840.00
Office Supplies	\$8,000.00	\$8,960.00
Computer Maintenance	\$45,000.00	\$50,400.00
Transfer to Social Security	\$8,178.00	\$9,159.00
Transfer to Audit	\$15,000.00	\$16,800.00
Transfer to Debt Service	\$141,262.00	\$158,213.00
Transfer to F.A.N.	\$65,000.00	\$72,800.00
Contracted IT Services	\$66,300.00	\$74,256.00
SHSD 161 Charges	\$30,000.00	\$33,600.00
TOTAL:	\$1,210,323.50	\$1,364,111.00

CORPORATE FUND

BUILDING & GROUNDS EXPENSE

Building Maintenance Supplies	\$15,000.00	\$16,800.00
Building Repair	\$30,000.00	\$33,600.00
Equipment Purchase/Lease	\$20,000.00	\$22,400.00

Improvement Projects	\$277,339.00	\$277,339.00
Contracted Natural Areas Maintenance	\$66,950.00	\$74,984.00
Supt. of Parks Salary	\$68,661.00	\$76,900.00
Full Time Maintenance	\$82,640.00	\$81,357.00
Assistant Superintendent of Parks	\$40,000.00	\$59,920.00
Contracted Park Mowing	\$61,000.00	\$68,320.00
Beautification Supplies	\$7,500.00	\$8,400.00
TOTAL:	\$669,090.00	\$720,020.00

CORPORATE FUND

CAPITAL DEVELOPMENT EXPENSE

2012 Toro D4000 Principal Pmt.	\$7,298.00	\$7,298.00
2009 Equipment Principal Pmt.	\$21,000.00	\$21,000.00
2009 Equipment Loan Interest Pmt.	\$2,151.00	\$2,151.00
Land & Equip Note 70-P	\$21,389.00	\$21,389.00
Land & Equip Note 70-I	\$3,751.00	\$3,751.00
New Holland Loader Note 17-P	\$11,667.00	\$11,667.00
2012 Toro D4000 Note 10-I	\$147.00	\$147.00
New Holland Loader Note-I	\$685.00	\$685.00
TAW I	\$3,595.00	\$3,595.00
2016 Transit & Explorer #210-P	\$7,892.00	\$7,892.00
2016 Transit & Explorer #210-I	\$1,628.00	\$1,628.00
2016 Ford Escape #211-P	\$6,048.00	\$6,048.00
2016 Ford Escape #211-I	\$805.00	\$805.00
2015 Ford F-350 #206-P	\$4,737.00	\$4,737.00
2015 Ford F-350 #206-I	\$631.00	\$631.00
Capital Improvement Note 25-P	\$119,202.00	\$119,202.00
Capital Improvement Note 25-I	\$1,878.00	\$1,878.00
Network Servers Note 20-P	\$10,600.00	\$10,600.00
Network Servers Note 20-I	\$711.00	\$711.00
2 Toro Mowers Note 19-P	\$41,313.00	\$41,313.00
2 Toro Mowers Note 19-I	\$1,145.00	\$1,145.00
Toro Greensmaster Note 22-P	\$34,965.00	\$34,965.00
Toro Greensmaster Note 22-I	\$1,188.00	\$1,188.00
2013 Peterbilt Note 16-P	\$11,875.00	\$11,875.00
2013 Peterbilt Note 16-I	\$1,771.00	\$1,771.00
2016 Ford F-250 #212-P	\$5,696.00	\$5,696.00
2016 Ford F-250 #212-I	\$759.00	\$759.00
TOTAL:	\$324,527.00	\$324,527.00

CORPORATE FUND

OSLAD GRANT EXPENSE

Architect & Engineering	\$30,000.00	\$30,000.00
Contracted Services	\$50,000.00	\$50,000.00
Landscape Materials	\$75,000.00	\$75,000.00
Amenities/Site Furnishings	\$75,000.00	\$75,000.00
Permitting/Legal Cost/Printing	\$2,000.00	\$2,000.00
TOTAL:	\$232,000.00	\$232,000.00

CORPORATE FUND SUMMARY

CORPORATE ADMIN. EXPENSE	\$1,210,323.50	\$1,364,111.00
CORPORATE BUILDING & GROUNDS	\$669,090.00	\$720,020.00
CAPITAL DEVELOPMENT EXPENSE	\$324,527.00	\$324,527.00
OSLAD GRANT EXPENSE	\$232,000.00	\$232,000.00
CORPORATE FUND		
GRAND TOTAL:	\$2,435,940.50	\$2,640,658.00

RECREATION FUND
PROGRAM EXPENSE

Instructor Salaries	\$56,685.00	\$63,487.00
Rental Permit Fee	\$2,500.00	\$2,800.00
Recreation Supervisors	\$122,000.00	\$136,640.00
Superintendent of Recreation	\$57,945.00	\$64,898.00
Brochure Printing	\$14,000.00	\$15,680.00
Trans to Corp-Director	\$38,747.50	\$43,397.00
Professional Contract Services	\$40,000.00	\$44,800.00
Concession Stand Salaries	\$2,000.00	\$2,240.00
Program Supplies Reimbursement	(\$12,000.00)	(\$13,440.00)
Concession Expense	\$3,500.00	\$3,920.00
Capital Purchases	\$2,854.00	\$3,196.00
Program Supplies	\$50,000.00	\$56,000.00
Facility Monitors	\$7,687.00	\$8,609.00
TOTAL:	\$385,918.50	\$432,227.00

RECREATION FUND
BUILDING AND GROUNDS EXPENSE

Park Seasonal Salaries	\$81,000.00	\$90,720.00
GCA Building Maint Contract	\$33,000.00	\$36,960.00
Contract Maintenance Tech	\$30,000.00	\$33,600.00
Maintenance Supplies/Services	\$70,000.00	\$78,400.00
Equipment Purchase/Rental	\$28,748.00	\$32,198.00
Equipment Repair/Parts	\$60,000.00	\$67,200.00
Refuse & Porta Potties	\$20,000.00	\$22,400.00
Fountain Maintenance	\$6,500.00	\$7,280.00
Building Custodian	\$11,500.00	\$12,880.00
Gas, Diesel, Oil	\$25,000.00	\$28,000.00
TOTAL:	\$365,748.00	\$409,638.00

RECREATION FUND
EARLY LEARNING CENTER EXPENSE

Staff Salaries	\$88,000.00	\$98,560.00
Program Supplies	\$5,000.00	\$5,600.00
Transfer to Recreation	\$0.00	\$0.00
TOTAL:	\$93,000.00	\$104,160.00

RECREATION FUND
F.A.N. PROGRAM EXPENSE

Building Supervisors	\$62,730.00	\$70,258.00
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Program Supplies	\$5,000.00	\$5,600.00
LWN School District 210 Charges	\$30,000.00	\$33,600.00
Improvement Projects	\$12,270.00	\$12,270.00
Transfer to Recreation	\$17,000.00	\$19,040.00
Building Custodian	\$11,500.00	\$12,880.00
Contracted Landscaping	\$40,000.00	\$44,800.00
Facility/Equipment Repairs	\$5,000.00	\$5,600.00
Snow Removal	\$7,500.00	\$8,400.00
TOTAL:	\$191,000.00	\$212,448.00

RECREATION FUND
BEFORE & AFTER SCHOOL EXPENSE

Staff Salaries	\$103,504.00	\$115,924.00
Program Supplies	\$5,000.00	\$5,600.00
Transfer to Recreation	\$64,496.00	\$72,236.00
TOTAL:	\$173,000.00	\$193,760.00

RECREATION FUND
DANCE PROGRAM EXPENSE

Dance Instructor/Aide Salaries	\$41,550.00	\$46,536.00
Equipment Purchases	\$1,000.00	\$1,120.00
Program Supplies	\$6,000.00	\$6,720.00
Transfer to Recreation	\$42,450.00	\$47,544.00
Recital Video Contract	\$0.00	\$0.00
Dance Costumes	\$20,000.00	\$22,400.00
Dance Costumes Reimbursement	(\$20,000.00)	(\$22,400.00)
TOTAL:	\$91,000.00	\$101,920.00

RECREATION FUND
DOG OBEDIENCE PROGRAM EXPENSE

Program Instructor	\$28,000.00	\$31,360.00
LW210 Remittance	\$13,000.00	\$14,560.00
Transfer to Recreation	\$5,000.00	\$5,600.00
Equipment/Misc.	\$500.00	\$560.00
TOTAL:	\$46,500.00	\$52,080.00

RECREATION FUND

GRAND TOTAL	\$1,346,166.50	\$1,506,233.00
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AUDIT FUND EXPENSE

Accounting Services	\$29,628.00	\$33,183.00
TOTAL:	\$29,628.00	\$33,183.00

LIABILITY INSURANCE FUND EXPENSE

Risk Management Salary	\$12,000.00	\$13,440.00
PDRMA	\$70,000.00	\$78,400.00
State Unemployment Insurance	\$6,000.00	\$6,720.00
Legal Fees	\$20,000.00	\$22,400.00

Security Link/ADT/Repairs	\$5,000.00	\$5,600.00
Repairs/Improvements	\$16,439.00	\$18,412.00
Trans to Corp Risk Mgmt.	\$0.00	\$0.00
Contracted Services	\$6,400.00	\$7,168.00
TOTAL:	\$135,839.00	\$152,140.00

PAVING & LIGHTING FUND EXPENSE

Paving	\$10,000.00	\$11,200.00
Lighting	\$6,987.00	\$7,825.00
TOTAL:	\$16,987.00	\$19,025.00

SPECIAL RECREATION FUND EXPENSE

Payment to SSSRA	\$123,871.00	\$123,871.00
Transfer to Corporate	\$85,112.00	\$95,325.00
TOTAL:	\$208,983.00	\$219,196.00

DEBT SERVICE FUND EXPENSE

2002 G.O. Referendum Bond Principal	\$258,672.00	\$258,672.00
Mini Bond Principal	\$106,000.00	\$106,000.00
2010 G.O. Bond Principal	\$20,000.00	\$20,000.00
2009 G.O. Bond Principal	\$50,000.00	\$50,000.00
2002 G.O. Referendum Bond Interest	\$341,328.00	\$341,328.00
Mini-Bond Interest	\$3,251.00	\$3,251.00
2010 G.O. Bond Interest	\$76,763.00	\$76,763.00
2009 G.O. Bond Interest	\$41,700.00	\$41,700.00
Legal Fees	\$10,000.00	\$11,200.00
Balance Adjustment	\$48,000.00	\$48,000.00
TOTAL:	\$955,714.00	\$956,914.00

SOCIAL SECURITY FUND EXPENSE

FICA	\$82,845.00	\$92,786.00
Employer Medicare	\$19,375.00	\$21,700.00
TOTAL:	\$102,220.00	\$114,486.00

GOLF COURSE ENTERPRISE FUND

Clubhouse/Range Seasonal Salaries	\$53,000.00	\$59,360.00
Office Supplies/Printing	\$2,500.00	\$2,800.00
Golf Cart Lease	\$14,765.00	\$16,537.00
Contracted Services	\$10,000.00	\$11,200.00
Capital Improvements	\$69,028.00	\$77,311.00
2003 Golf Course Bond Principal Pmt.	\$35,000.00	\$35,000.00
2003 Golf Course Bond Interest Pmt	\$9,548.00	\$9,548.00
Scholarship Expense	\$10,000.00	\$10,000.00
Merchandise	\$3,000.00	\$3,360.00
Contracted Greenskeeping	\$175,000.00	\$196,000.00
Professional Services	\$7,500.00	\$8,400.00
TOTAL:	\$389,341.00	\$429,516.00

RESTAURANT EXPENSE

Restaurant Seasonal Salaries	\$3,885.00	\$4,351.00
Restaurant Equipment Repair	\$1,500.00	\$1,680.00
Restaurant Supplies	\$2,000.00	\$2,240.00
Beverage Supplies	\$5,000.00	\$5,600.00
Restaurant Loan Principal Pmt.	\$17,500.00	\$17,500.00
Restaurant Loan Interest Pmt.	\$3,860.00	\$3,860.00
TOTAL:	\$33,745.00	\$35,231.00

GOLF COURSE ENTERPRISE FUND

GRAND TOTAL:	\$423,086.00	\$464,747.00
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EXPENSE SUMMARY

CORPORATE FUND	\$2,435,940.50	\$2,640,658.00
RECREATION FUND	\$1,346,166.50	\$1,506,233.00
AUDIT FUND	\$29,628.00	\$33,183.00
LIABILITY INSURANCE FUND	135,839.00	\$152,140.00
PAVING AND LIGHTING FUND	\$16,987.00	\$19,025.00
SPECIAL RECREATION FUND	\$208,983.00	\$219,196.00
DEBT SERVICE FUND	\$955,714.00	\$956,914.00
SOCIAL SECURITY FUND	\$102,220.00	\$114,486.00
GOLF COURSE ENTERPRISE FUND	\$423,086.00	\$464,747.00
GRAND TOTAL	\$5,654,564.00	\$6,106,582.00

Section 2: As part of the annual budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$753,251.68.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$5,654,564.00
- (c) That the estimated expenditures contemplated for the fiscal year is \$5,654,564.00.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$753,251.68.
- (e) That the estimated amount of taxes to be received by the Frankfort Square Park District during the fiscal year is \$3,361,370.00.

Section 3: That the following sums of money in the total amount of \$6,106,582.00 or so much thereof as may be authorized by law and the same are hereby appropriated for the corporate and recreational purposes of the Frankfort Square Park District, as hereinafter specified for the fiscal year beginning May 1, 2017, and ending April 30, 2018.

Section 4: The receipts and revenues of the Frankfort Square Park District derived from sources other than taxation and not specifically appropriated shall constitute the General Fund and shall first be placed to the credit of such fund. All unexpended balances of the appropriations for the fiscal year ended April 30, 2018, and prior years, are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

Ken Blackburn, President

James J. Randall, Secretary

AYE: _____

NAY: _____

ABSTAIN: _____

ABSENT: _____

SEAL