

ORDINANCE NO. 16-07-296

AN ORDINANCE ADOPTING A COMBINED ANNUAL BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAY ALL NECESSARY EXPENSES AND LIABILITIES OF THE FRANKFORT SQUARE PARK DISTRICT, COOK AND WILL COUNTIES, ILLINOIS, FOR THE FISCAL YEAR BEGINNING May 1, 2016, AND ENDING APRIL 30, 2017, AND SPECIFYING THE OBJECT AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT OR PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE FRANKFORT SQUARE PARK DISTRICT:

SECTION 1: The following is the annual budget for the Frankfort Square Park District for the fiscal year beginning May 1, 2016, and ending April 30, 2017.

CORPORATE FUND

ADMINISTRATION EXPENSE

	<u>BUDGET</u>	<u>APPROPRIATION</u>
Office Manager/Bookkeeper	\$48,592.00	\$54,423.00
Clerical Salaries	\$65,832.00	\$73,731.00
Executive Director Salary	\$142,911.00	\$160,060.00
Director	\$74,877.00	\$83,862.00
Trans to Rec Revenue. Supt of Rec Salary	\$27,948.00	\$31,301.00
Admn. Asst. Salary	\$46,008.00	\$51,528.00
Superintendent of IT	\$41,240.00	\$46,188.00
Health Insurance	\$201,168.00	\$231,343.00
Accounting Services Salary	\$25,571.00	\$28,639.00
Risk Management Salaries	\$39,975.00	\$44,772.00
Wellness	\$2,000.00	\$2,240.00
Employee Retirement	\$77,994.00	\$87,353.00
Communications (Cell/Cable/Phone Line)	\$25,000.00	\$28,750.00
Electric	\$62,000.00	\$71,300.00
Water & Sewer	\$24,000.00	\$27,600.00
Natural Gas	\$14,500.00	\$16,675.00
Postage	\$6,600.00	\$7,392.00
Staff Training & Support	\$25,370.00	\$28,414.00
Office Supplies	\$8,000.00	\$8,960.00
Computer Maintenance	\$45,000.00	\$50,400.00
NOVAtime/ITR Systems	\$3,924.00	\$4,394.00
Transfer to Debt Service Fund	\$32,153.00	\$36,011.00
TOTAL:	\$1,040,663.00	\$1,175,336.00

CORPORATE FUND

BUILDING & GROUNDS EXPENSE

Building Maintenance Supplies	\$15,000.00	\$16,800.00
Building Repair	\$52,589.00	\$58,899.00
Equipment Purchase/Lease	\$25,000.00	\$28,000.00
Supt. of Parks Salary	\$66,950.00	\$74,984.00
Full Time Maintenance Salaries	\$82,500.00	\$92,400.00
Park Naturalist Salary	\$41,420.00	\$46,390.00

Contracted Park Mowing/ Maintenance	\$146,650.00	\$164,248.00
Natural Areas/Beautification Supplies	\$11,400.00	\$12,768.00
Natural Areas/Beautification Salaries	\$44,000.00	\$49,280.00
Building Custodians	\$27,000.00	\$30,240.00
Improvement Projects	\$181,322.00	\$181,322.00
TOTAL:	\$693,831.00	\$755,331.00

CORPORATE FUND

CAPITAL DEVELOPMENT EXPENSE

2012 Toro D4000 Principal Pmt.	\$7,300.00	\$7,300.00
2009 Equipment Principal Pmt.	\$21,000.00	\$21,000.00
2009 Equipment Loan Interest Pmt.	\$3,226.00	\$3,226.00
FSBL Fields Principal Pmt.	\$21,389.00	\$21,389.00
FSBL Fields Interest Pmt.	\$1,659.00	\$1,659.00
2012 Sports Lighting Interest Pmt.	\$92.00	\$92.00
2012 Sports Lighting Principal Pmt.	\$5,600.00	\$5,600.00
2012 Skid-Steer Principal Pmt.	\$7,538.00	\$7,538.00
New Holland W80B Loader Principal Pmt.	\$11,667.00	\$11,667.00
2012 Skid-Steer Interest Pmt.	\$216.00	\$216.00
2012 Toro D4000 Interest Pmt.	\$445.00	\$445.00
New Holland W80B Loader Interest Pmt.	\$1,141.00	\$1,141.00
TAW Interest Pmt.	\$3,995.00	\$3,995.00
TAW Principal Pmt.	\$0.00	\$0.00
2016 Ford Transit & Explorer Principal Pmt.	\$7,415.00	\$7,415.00
2016 Ford Transit & Explorer Interest Pmt.	\$2,106.00	\$2,106.00
2016 Ford Escape Principal Pmt.	\$5,682.00	\$5,682.00
2016 Ford Escape Interest Pmt.	\$1,172.00	\$1,172.00
2016 Ford F-250 Principal Pmt.	\$5,351.00	\$5,351.00
2016 Ford F-250 Interest Pmt.	\$1,104.00	\$1,104.00
2015 Ford F-350 Principal Pmt.	\$4,451.00	\$4,451.00
2015 Ford F-350 Interest Pmt.	\$918.00	\$918.00
Capital Improvement Note 25 Principal Pmt.	\$17,489.00	\$17,489.00
Capital Improvement Note 25 Interest Pmt.	\$4,306.00	\$4,306.00
Network Servers Principal Pmt.	\$10,600.00	\$10,600.00
Network Servers Interest Pmt.	\$1,066.00	\$1,066.00
2 Toro Mowers Principal Pmt.	\$14,090.00	\$14,090.00
2 Toro Mowers Interest Pmt.	\$1,603.00	\$1,603.00
Toro Greensmaster Principal Pmt.	\$9,155.00	\$9,155.00
Toro Greensmaster Interest Pmt.	\$1,531.00	\$1,531.00
2013 Peterbilt Dump Truck Principal Pmt.	\$11,875.00	\$11,875.00
2013 Peterbilt Dump Truck Interest Pmt.	\$2,277.00	\$2,277.00
TOTAL:	\$187,459.00	\$187,459.00

CORPORATE FUND SUMMARY

CORPORATE ADMIN. EXPENSE	\$1,040,663.00	\$1,175,336.00
CORPORATE BUILDING & GROUNDS	\$693,831.00	\$755,331.00
CAPITAL DEVELOPMENT EXPENSE	\$187,459.00	\$187,459.00
CORPORATE FUND		
GRAND TOTAL:	\$1,921,953.00	\$2,118,126.00

GOLF COURSE ENTERPRISE FUND

Clubhouse/Range Seasonal Salaries	\$46,125.00	\$51,660.00
Golf Course Superintendent	\$36,809.00	\$41,226.00
Asst. Golf Course Superintendent	\$20,000.00	\$22,400.00
Maintenance Seasonal Salaries	\$35,875.00	\$40,180.00
Corp Fund Salary Transfer-Manager	\$20,620.00	\$23,094.00
Office Supplies/Printing	\$1,700.00	\$1,904.00
Golf Cart Lease	\$14,741.00	\$14,741.00
Contracted Services	\$10,000.00	\$11,200.00
Maintenance Supplies	\$15,000.00	\$16,800.00
Fertilizer and Weed Control	\$13,500.00	\$15,120.00
2003 Golf Course Bond Principal Pmt.	\$35,000.00	\$35,000.00
2003 Golf Course Bond Interest Pmt	\$10,248.00	\$10,248.00
Equipment Purchase/Rental	\$46,106.00	\$51,638.00
Scholarship Expense	\$10,000.00	\$10,000.00
Restaurant Purchases	\$0.00	\$0.00
Merchandise	\$4,500.00	\$5,040.00
TOTAL:	\$320,224.00	\$350,251.00

RESTAURANT EXPENSE

Restaurant Seasonal Salaries	\$1,500.00	\$1,680.00
Restaurant Equipment Repair	\$1,000.00	\$1,120.00
Restaurant Supplies	\$0.00	\$0.00
Beverage Supplies	\$4,706.00	\$5,270.00
Equipment Purchase	\$0.00	\$0.00
Restaurant Loan Principal Pmt.	\$17,500.00	\$17,500.00
Restaurant Loan Interest Pmt.	\$4,644.00	\$4,644.00
TOTAL:	\$29,350.00	\$30,214.00

GOLF COURSE ENTERPRISE FUND

GRAND TOTAL:	\$349,574.00	\$380,465.00
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RECREATION FUND
PROGRAM EXPENSE

Instructor Salaries	\$83,025.00	\$92,988.00
Rental Permit Fee	\$2,500.00	\$2,800.00
Recreation Supervisor Salaries	\$71,825.00	\$80,444.00
Superintendent of Recreation	\$55,897.00	\$62,604.00
Brochure Printing	\$14,000.00	\$15,680.00
Corp Fund Salary Transfer-Director	\$37,439.00	\$41,931.00
Professional Contract Services	\$50,000.00	\$56,000.00
Concession Stand Salaries	\$3,000.00	\$3,360.00
Program Supplies Reimbursement	(\$12,000.00)	(\$13,440.00)
Concession Expense	\$3,500.00	\$3,920.00
Capital Purchases	\$64,836.00	\$72,616.00
Program Supplies	\$60,000.00	\$67,200.00
Facility Monitor Salaries	\$7,687.00	\$8,609.00
TOTAL:	\$441,709.00	\$494,712.00

RECREATION FUND

BUILDING AND GROUNDS EXPENSE

Park Seasonal Salaries	\$50,000.00	\$56,000.00
Contracted Maintenance Technician	\$26,100.00	\$29,232.00
Maintenance Supplies & Services	\$63,710.00	\$71,355.00
Equipment Purchase/Rental	\$58,963.00	\$66,038.00
Equipment Repair/Parts	\$63,615.00	\$71,248.00
Refuse & Porta Potties	\$27,000.00	\$30,240.00
Gas, Diesel, Oil	\$31,500.00	\$35,280.00
Transfer to Corporate	\$69,115.00	\$77,408.00
TOTAL:	\$390,003.00	\$436,801.00

RECREATION FUND

EARLY LEARNING CENTER EXPENSE

Staff Salaries	\$66,924.00	\$74,954.00
Director of ELC	\$31,980.00	\$35,817.00
Program Supplies	\$4,919.00	\$5,509.00
Transfer to Recreation	\$15,377.00	\$17,222.00
TOTAL:	\$119,200.00	\$133,502.00

RECREATION FUND

BEFORE & AFTER SCHOOL EXPENSE

Staff Salaries	\$101,475.00	\$113,652.00
Program Supplies	\$9,502.00	\$10,642.00
Transfer to Recreation	\$49,323.00	\$55,241.00
TOTAL:	\$160,300.00	\$179,535.00

RECREATION FUND

F.A.N. PROGRAM EXPENSE

Building Supervisor Salaries	\$61,500.00	\$68,880.00
Program Supplies	\$3,700.00	\$4,144.00
LWN School District 210 Charges	\$6,000.00	\$6,720.00
Transfer to Recreation	\$27,300.00	\$30,576.00
TOTAL:	\$98,500.00	\$110,320.00

RECREATION FUND

DANCE PROGRAM EXPENSE

Dance Instructor/Aide Salaries	\$40,734.00	\$45,622.00
Equipment Purchases	\$1,000.00	\$1,120.00
Program Supplies	\$5,756.00	\$6,446.00
Transfer to Recreation	\$27,260.00	\$30,531.00
Recital Video Contract	\$2,700.00	\$3,024.00
Dance Costumes	\$20,000.00	\$22,400.00
Dance Costumes Reimbursement	(\$20,000.00)	(\$22,400.00)
TOTAL:	\$77,450.00	\$86,743.00

RECREATION FUND

GRAND TOTAL**\$1,287,162.00****\$1,441,613.00**

AUDIT FUND EXPENSE

Accounting Services	\$14,500.00	\$16,240.00
Transfer to Corporate	\$9,283.00	\$10,396.00
TOTAL:	\$23,783.00	\$26,636.00

LIABILITY INSURANCE FUND EXPENSE

PDRMA	\$71,025.00	\$79,548.00
Unemployment Insurance	\$6,000.00	\$6,720.00
Legal Fees	\$25,000.00	\$28,000.00
Security Link/ADT/System Repair	\$5,000.00	\$5,600.00
Liability Repair/Improvement	\$21,742.00	\$21,742.00
Corp Fund Salary Trans-Risk Management	\$19,988.00	\$22,386.00
Transfer to Corporate	\$13,764.00	\$15,415.00
TOTAL	\$162,519.00	\$179,411.00

PAVING & LIGHTING FUND EXPENSE

Paving	\$11,621.00	\$13,015.00
Lighting	\$7,703.00	\$8,627.00
TOTAL	\$19,324.00	\$21,642.00

SPECIAL RECREATION FUND EXPENSE

Payment to SSSRA	\$122,738.00	\$122,738.00
Program Aide	\$293.00	\$328.00
Transfer to Corporate	\$75,164.00	\$84,183.00
TOTAL	\$198,195.00	\$207,249.00

DEBT SERVICE FUND EXPENSE

Amalgamated 2002 Ref. Bond Principal Pmt.	\$265,751.00	\$265,751.00
Mini Bond Principal 11-30-11 Principal Pmt.	\$106,000.00	\$106,000.00
2010 G.O. Bonds Principal Pmt.	\$20,000.00	\$20,000.00
2009 G.O. Bond Principal Pmt.	\$50,000.00	\$50,000.00
2002 G.O. Ref Bond Interest Pmt.	\$314,250.00	\$314,250.00
Mini Bond 11-30-11 Interest Pmt.	\$3,099.00	\$3,099.00
2010 G.O. Bonds Interest Pmt.	\$77,503.00	\$77,503.00
2009 G.O. Bonds Interest Pmt.	\$43,700.00	\$43,700.00
Legal Fees	\$10,000.00	\$11,200.00
TOTAL	\$890,303.00	\$891,503.00

SOCIAL SECURITY FUND EXPENSE

FICA	\$90,551.00	\$101,417.00
Employer Medicare	\$21,178.00	\$23,719.00
Transfer to Corporate	\$8,674.00	\$9,714.00
TOTAL	\$120,403.00	\$134,850.00

EXPENSE SUMMARY

CORPORATE FUND	\$1,921,953.00	\$2,118,126.00
GOLF COURSE ENTERPRISE FUND	\$349,574.00	\$380,465.00
RECREATION FUND	\$1,287,162.00	\$1,441,613.00
AUDIT FUND	\$23,783.00	\$26,636.00
LIABILITY INSURANCE FUND	162,519.00	\$179,411.00
PAVING AND LIGHTING FUND	\$19,324.00	\$21,642.00
SPECIAL RECREATION FUND	\$198,195.00	\$207,249.00
DEBT SERVICE FUND	\$890,303.00	\$891,503.00
SOCIAL SECURITY FUND	\$120,403.00	\$134,850.00
GRAND TOTAL	\$4,973,216.00	\$5,401,495.00

Section 2: As part of the annual budget, it is stated:

- (a) That the cash on hand at the beginning of the fiscal year is \$483,822.50.
- (b) That the estimated cash expected to be received during the fiscal year from all sources is \$4,973,216.00
- (c) That the estimated expenditures contemplated for the fiscal year is \$4,973,216.00.
- (d) That the estimated cash expected to be on hand at the end of the fiscal year is \$483,822.50.
- (e) That the estimated amount of taxes to be received by the Frankfort Square Park District during the fiscal year is \$3,315,801.00.

Section 3: That the following sums of money in the total amount of \$5,401,495.00 or so much thereof as may be authorized by law and the same are hereby appropriated for the corporate and recreational purposes of the Frankfort Square Park District, as hereinafter specified for the fiscal year beginning May 1, 2016, and ending April 30, 2017.

Section 4: The receipts and revenues of the Frankfort Square Park District derived from sources other than taxation and not specifically appropriated shall constitute the General Fund and shall first be placed to the credit of such fund. All unexpended balances of the appropriations for the fiscal year ended April 30, 2016, and prior years, are hereby specifically re-appropriated for the same general purposes for which they were originally made and may be expended in making up any insufficiency of any other items provided in this appropriation ordinance, in making this appropriation in accordance with applicable law.

Ken Blackburn, President

James J. Randall, Secretary

AYE: _____

NAY: _____

ABSTAIN: _____

ABSENT: _____

SEAL