

**EXECUTIVE DIRECTOR'S REPORT
FEBRUARY, 2016**

ADMINISTRATION

The February Board Meeting includes a 7:00 p.m. budget meeting, prior to the regular 7:30 p.m. regular meeting. As always, if anyone is unable to attend, please let me know. I will provide budget information and a brief overview of the upcoming 2016/2017 budget.

I would propose an additional budget meeting/Executive Session to discuss personnel at the March meeting, and a final budget meeting, if necessary, in advance of the April Board Meeting. Typically, the formal working budget is adopted at the April Board meeting, the final meeting of the fiscal year.

Chapman and Cutler prepared an authorizing ordinance, and Old Plank Trail Community Bank has agreed to fund T.A.W.'s at a 3.25% interest rate, if determined to be necessary. Approval of the authorizing ordinance provides the ability to extend debt on a short-term basis. I will provide a current cash flow estimate at February's meeting. To date, projections continue to indicate a positive balance of \$125,000.00-\$175,000.00 at the end of the fiscal year that concludes on April 30, 2016.

I would ask Board approval to move the March Board Meeting to the golf course. We would like to celebrate the conclusion of the Park District referendum, regardless of the outcome. I am providing an updated schedule of referendum activity.

Ordinance No. 16-02-293 is included on the agenda for the purpose of allowing Commissioners to electronically attend Board Meetings in the event they are not able to physically attend. New phone hardware will provide that opportunity at future meetings, if approved.

A revised intergovernmental agreement between Lincoln-Way Community High School District 210 and the Park District is included on the agenda. The new agreement would expand opportunities and usage at the North campus, made possible due to the school closing. The Park District will expand campus maintenance, maintaining all grass at the North campus and providing snow removal to all drives and parking lots over the winter months. If approved by the Park Board, it would tentatively come before the School Board in the last week of February.

In addition to the intergovernmental agreement, production of the summer brochure, referendum publicity, creation of the budget, revision of the website, and production of the Gold Medal application are also underway. I hope to forward a draft of the Gold Medal application for Board review in early March.

The new phone system was activated on February 10th, using the existing analogue system. Comcast requires line construction prior to the enhanced service being available. At the time of this report, I do not have the scheduled install date for this service.

MAINTENANCE

Staff continue to struggle to try to create skating opportunities at the hockey and ice rink; we simply need more cold weather.

The creek behind the bandshell was crossed with piping and stone in anticipation of the boardwalk extension project planned for this summer.

Staff are busy preparing for the summer season.

Ed Reidy, Superintendent of Parks, has been soliciting proposals from vendors for required summer service.

I anticipate soliciting proposals for roof replacement for the two pole buildings and the roof on the Community Center garage. They will need to be replaced, with or without referendum success.

The two portable storage garages were delivered on Thursday, February 11th.

RECREATION

Our Braemar Dance Center is now an award-winning program. On Saturday, February 6th, our two competition classes competed in their first-ever state-wide event, Dance Idol, hosted by the Des Plaines Park District, winning two 1st place trophies, one 2nd place trophy in dance, and Best Choreography Specialty Award. Congratulations are extended to our wonderful instructors and hard-working dancers.

The annual T.E.A.M. Asset Family Faire is scheduled for Saturday, March 5th, and will be held at Lincoln-Way Central High School.

The Daddy/Daughter dances are scheduled for February 20th and 27th, and both are filled with over 200 registered for this popular annual event.

The summer brochure production is underway, and we are delaying delivery by two weeks allowing for inclusion of any referendum information, if necessary.

GOLF

Irrigation was repaired on the sixth hole, necessitated with bridge placement last summer.

Reels have been sent out for sharpening.

The annual Super Bowl golf outing was attended by 15 golfers.

We have not received responses to restaurant request for proposals, but we are still considering our options.

We can't wait to open for the 2016 season!

RISK MANAGEMENT

Included on the agenda is consideration of the final sections of the Safety Manual, chapters 5 & 6. This information was distributed to Board Members at the January meeting, enabling full review prior to consideration.

Respectfully submitted:
Jim Randall
Executive Director