

**EXECUTIVE DIRECTOR'S REPORT
NOVEMBER, 2014**

ADMINISTRATION

Park attorney, Adam Simon of Ancel Glink, reviewed and provided revisions, updating our annual Tax Levy Ordinance and Truth in Taxation legal notice. These documents have been finalized, and the notice will be published in the November 20th edition of the *Frankfort Station*. Please note; the Truth in Taxation public hearing is scheduled for 7:00 p.m. on December 1st, in advance of the 7:30 p.m. Board Meeting. The public hearing is necessary to complete a State of Illinois required action, and per the May 15, 2014 organizational meeting, the Board Meeting will be conducted at 7:30 p.m., following the public hearing. Please notify me if you are unable to attend.

I have also been finalizing end of year projections, and have asked for the extension of Tax Anticipation Warrants (TAW) to prevent an end of year shortfall of funding. The necessary authorizing ordinance will be available for review in advance, and presented for approval after Tax Levy adoption at the December Board Meeting.

The necessity of the TAW indicates the severity of the budget challenges for the upcoming year. I continue to research, project, and develop a first draft budget for Board review that addresses the challenges.

I have completed the grant application for Community Park improvements, culminating with the grant hearing in Springfield this past October.

I am in receipt of a final proposal from Hearne & Associates, a local CPA audit firm with park district experience, to provide the required annual audit. I have checked references, and will have park counsel review the audit agreement in advance of seeking Board approval.

The Village of Frankfort contacted the FSPD about potentially installing a replacement water tower at Community Park. It will be easier to orally review this issue during Thursday's meeting.

I had a positive meeting with LWCHS District 210 Superintendent, Scott Tingley, regarding intergovernmental cooperation. The park district will be offering morning F.A.N. hours from 6:00-8:00 a.m. on Tuesdays and Thursdays, beginning in January. F.A.N. participants will have access to the swimming pool, fitness center, and field house.

PDRMA conducted their annual Property/Casualty Council meeting on November 12th. I electronically attended rather than making the drive to Naperville. The park district is in receipt of PDRMA financials and projected fees for the upcoming fiscal year.

The PDRMA attorney representing the park district has been seeking court permission to sell the Toro mower involved in the June 17, 2014 accident. The park district is unable to use the equipment, due to current litigation, and had previously purchased a replacement mower.

PDRMA requires the park district to have individuals renting park district facilities to purchase host liquor/general liability insurance when serving alcohol during their rentals. This change will go into effect beginning January 1, 2015, and I will provide additional information and cost related to this insurance requirement at our December 1, 2014 Board Meeting.

Please note; staff will be in attendance during the November Board Meeting to provide departmental reports for Beautification, Early Childhood, Recreation, and the Golf Course.

Respectfully submitted:
Jim Randall
Executive Director