

**EXECUTIVE DIRECTOR'S REPORT
AUGUST, 2014**

ADMINISTRATION

The August meeting begins the first of two annual Board reports by staff, and the following individuals will report on their department actions and advancements:

- Jeff Mecher-Superintendent of Parks
- Audrey Marcquenski-Director of Recreation and Administration
- John Keenan-Athletic Supervisor
- Rachael Bennett-Recreation Supervisor
- Diane Meister-Office Manager/Bookkeeper

Included on the agenda is Installment Contract Ordinance No. 14-08-280. This final approval will complete all actions required to fund the purchase of a Toro Groundsmaster 4000-D mower. Installment contract proceeds will be extended by Old Plank Trail Community Bank on Friday, August 22nd, and a final mower payment will be forwarded to Reinders, Inc.

I met with Greg Miller, CPA, and Duane Meyers, park district bookkeeper, to finalize this year's audit. I will update Board Members on the anticipated audit delivery during the August meeting.

Several attorneys and their support staff were on site on August 7th to inspect the lawn mower involved in the June 17th incident; and Toro representatives are scheduled to complete their examination on August 14th. Our insurance carrier's attorney, representing the park district, is requesting permission to sell equipment after all parties have had access to the mower. The possibility exists that one of the parties, Toro, Reinders, or the claimants, may purchase and retain the mower. I will keep Board Members apprised of upcoming actions related to this incident.

An itinerary will be provided to Commissioners and staff that will be attending the NRPA Congress in Charlotte, North Carolina this October. Due to staff and Commissioners returning from this trip on the day of the October Board Meeting, I am requesting a date change to October 23rd, the 4th Thursday of the month.

I have been working with Summit Hill School District 161 to secure proposals for security cameras at Frankfort Square School, and will provide a brief verbal report during Thursday's meeting.

This month's written report has been intentionally abbreviated in order to allow park district staff the opportunity to detail improvements and advancements within their respective departments.

Respectfully submitted:
Jim Randall
Executive Director