

FRANKFORT SQUARE PARK DISTRICT
BOARD MEETING

October 17, 2013

The following are Minutes of a meeting of the Frankfort Square Park District Board of Commissioners held at the Park District Administration Building, 7540 W. Braemar Lane, Frankfort, Illinois.

I. Call to Order

The Meeting was called to order at 7:00 p.m.

II. Pledge of Allegiance

III. Roll Call

Present were: Ken Blackburn, Anthony Granata, Jim Kohlbacher, Dave Macek, Craig Maksymiak, and Jeff Roach

Absent was: Brian Mulheran

IV. Public Input

Members of the public were in attendance to reiterate their position regarding tax abatement for the proposed Walmart/Sam's Club development at 191st Street & Harlem Avenue in Tinley Park.

In addition to opposing any taxing body from providing a tax rebate to the developer, additional concerns were raised, such as increased crime, traffic, and pollution.

Jim Randall addressed the group, informing them that the park district received no request from the Village of Tinley Park to consider tax abatement for any development at this site.

Park District resident, Joe Vlosak was also in attendance. Mr. Vlosak is active within the community, and he expressed an interest in becoming involved with the park district.

V. Correspondence

A. Complimentary

1. Email from Brian Shannon, Lincoln-Way High School Girl's golf coach, expressing appreciation for the courtesy and professionalism displayed by the Square Links Golf Course staff throughout the planning and hosting of the Lincoln-Way Cup on September 28th.
2. Email received from a father of BAS children, recognizing and expressing appreciation for the diversity of the staff.

VI. Presentation of the September 19, 2013 Board Meeting Minutes.

Dave Macek made Motion 13-960 to accept the September 19, 2013 Board Meeting Minutes as presented. Jim Kohlbacher seconded, Anthony Granata and Jeff Roach abstained. Motion carried.

VII. Legal Report

Jim Randall presented Ordinance No. 13-10-273 an Ordinance providing for the issue of approximately \$106,000 General Obligation Limited Tax Park Bonds, Series 2013, for the purpose of providing the revenue source for the payment of certain outstanding alternate bonds of the district, and providing for the levy of a direct annual tax to pay the principal and interest on said bonds, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested consideration of same.

Dave Macek made Motion 13-961 to adopt Ordinance No. 13-10-273 as presented. Craig Maksymiak seconded. Motion carried.

Jim Randall presented Ordinance No. 13-10-274, an Ordinance abating the tax hereto levied for the year 2013 to pay Alternate Revenue Source Series 2013, 2010, 2009, and 2002, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested consideration of same.

Dave Macek made Motion 13-962 to adopt Ordinance No. 13-10-274 as presented. Jim Kohlbacher seconded. Motion carried.

Jim Randall presented Resolution No. 13-10-08, a Resolution authorizing withdrawal from an intergovernmental contract for the administration of Illinois Park Association Risk Services, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested consideration of same.

Craig Maksymiak made Motion 13-963 to adopt Resolution No. 13-10-08 as presented. Dave Macek seconded. Motion carried.

Jim Randall presented Resolution No. 13-10-09, a Resolution acknowledging the Frankfort Square Park District's recognition and dedication to the loss control and risk management principles of the Park District Risk Management Agency, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested consideration of same.

Jim Kohlbacher made Motion 13-964 to adopt Resolution No. 13-10-09 as presented. Dave Macek seconded. Motion carried.

Jim Randall presented Resolution No. 13-10-10 a Resolution authorizing membership in the Park District Risk Management Agency, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested consideration of same.

Dave Macek made Motion 13-965 to adopt Resolution No. 13-10-10 as presented. Craig Maksymiak seconded. Motion carried.

Jim Randall presented Resolution No. 13-10-11, a Resolution, the Park District Risk Management Agency Contract and Bylaws, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested consideration of same.

Jim Kohlbacher made Motion 13-966 to adopt Resolution No. 13-10-11 as presented. Dave Macek seconded. Motion carried.

Jim Randall presented a copy of the Park District Risk Management Agency policies, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested consideration of same.

Dave Macek accepted the policies as presented. Jim Kohlbacher seconded. Motion carried.

Jim Randall requested Board consideration to renew the Square Links Class D liquor license, at county and state levels. Said process must be completed on an annual basis. Mr. Randall reviewed the operation, noting that no incidents transpired through the sales of beer and wine at Square Links Golf Course.

Dave Macek made Motion 13-967 approving renewal of the Square Links Class D liquor license through Will County and the State of Illinois, as requested. Jim Kohlbacher seconded. Motion carried.

Jim Randall presented a minor amendment to the Lincoln-Way High School Facilities Agreement, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting, and requested reauthorization of same.

Dave Macek made Motion 13-968 to authorize the minor amendment to the existing Lincoln-Way High School Facilities Agreement as presented. Jim Kohlbacher seconded. Motion carried.

Said agreement will be forwarded to the Lincoln-Way High School Board of Education for consideration during their regular meeting.

VIII. Treasurer's Report

On behalf of the Board of Commissioners, President, Ken Blackburn accepted the September Treasurer's Report, pending audit.

Craig Maksymiak made Motion 13-969 to accept the Accounts Payable Listing, pending audit. Dave Macek seconded. Motion carried.

IX. Executive Director's Report

Jim Randall presented the PDRMA property casualty program membership proposal estimate with optional nose coverage, a copy of which was provided to each member of the Board of Park Commissioners prior to said meeting. Following the authorization of PDRMA membership Resolution No. 13-10-10, an executed copy and payment will be rendered.

Jim Randall reported that BerkleyNet, the worker's comp carrier will be notified in January, 2014, that the park district will cancel its coverage.

On behalf of staff members that attended the NRPA Congress in October, Mr. Randall expressed appreciation to the Board for approving the trip. The experience was extremely beneficial, and staff members also appreciated the opportunity to interact with Board Members who were also in attendance.

Jim Randall discussed implementing Saturday breakfast meetings, wherein the Board and staff meet to plan and review operations.

The November Board Meeting will be held at the Square Links clubhouse, and prior to the meeting, Pam Kohlbacher will be recognized for her service as Park Board Commissioner.

Jim Randall reported the OSLAD grant application was not successful, possibly due to the high number of grants the park district received in the past, the limited funding available, and at-risk communities received higher priority in determining distribution of funds.

The parking lot at Kiwanis Park was paved in a joint effort between the park district and the Frankfort Township Road District. This cooperative effort resulted in a 50% savings to the park district, and the mulch bins will be moved from Indian Boundary South Park to this site.

Jim Randall requested authorization to purchase a used chipper from the Frankfort Township Road District at a cost not to exceed \$23,500. This equipment purchase will enable the park district to save money by completing tree removal in house.

Dave Macek made Motion 13-970, authorizing the purchase of a Vermeer Wood Chipper at a value not to exceed \$23,500, as presented. Craig Maksymiak seconded. In further discussion, Jim Randall noted the cost of the equipment would be justified within two years, with estimated annual savings of \$8,000-\$10,000, and the existing smaller model chipper can be sold for \$4,000-\$8,000. Motion passed.

Mr. Randall requested a brief Executive Session following the regular meeting to discuss the following issues: potential property development, personnel matter, and a Board resignation/appointment.

X. Committee Reports

A. Maintenance

The maintenance department has been exceptionally busy, closing down parks and satellite facilities for the season.

Jim Randall continues to research potential heated indoor facilities to house equipment during the winter season.

B. Beautification and Natural Areas

Beautification staff members planted in excess of 10,000 native plugs over the past month.

C. Recreation

The winter/spring brochure is under development, and is scheduled to be mailed to resident households in mid-December.

D. Early Childhood

Preschool students and early childhood program participants have been enjoying annual fall activities.

E. Internet and Technology

Kate Smulevitz, golf course employee, is working on IT issues until Deb Cancialosi returns from her medical leave.

F. Special Recreation

The park district provided the usual assistance for the SSSRA's annual Oktoberfest event.

G. Finance and Planning

Jim Randall reported a projected positive April, 2014 fund balance of \$145,000 to \$175,000.

H. Township Planning Commission/SHSD 161 Workshop Committee

No report

I. F.A.N.

Jim Randall reported increased participation and revenue over September, 2012.

J. Golf Course

Jim Randall reported that Kelly VanHyning and Ray Schmitz have been doing an excellent job managing the golf course and grounds, respectively, and that the course has set records in sales and play.

A camera with tracking capabilities was installed at the first tee, and provides a view of the entire course which is displayed on a monitor in the clubhouse. The camera enables golf course staff to observe play, and in the future, the view can be placed on the park district's website for remote viewing.

K. Office

Audrey will work with Diane Meister and Arliss Bouton to reconfigure reporting and monitoring operations through PDRMA.

L. FOIA

No report

XI. Old Business

No old business was discussed.

XII. New Business

President, Ken Blackburn asked if concrete along the creek at Laurel Drive will be cleaned, and Jim Randall confirmed that Thornton Excavating will be contracted to complete this task in the spring of 2014.

XIII. Executive Session

Dave Macek made Motion 13-971 to enter into Executive Session. Jim Kohlbacher seconded. Motion carried.

The Executive Session was called for the purpose of discussing personnel and legal issues.

Dave Macek made Motion 13-972 to go out of Executive Session. Craig Maksymiak seconded. Motion carried.

XIV. Adjournment

Craig Maksymiak made Motion 13-973 to adjourn the meeting at 8:11 p.m. Jim Kohlbacher seconded. Motion carried.

Respectfully submitted:
Linda Mitchell